



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
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Notice is given that an ordinary meeting of Wrose Parish Council is to be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 11 August 2022 at 7:00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thomps

Ruth Thompson
Clerk/RFO
5 August 2022

AGENDA

1. Chair's welcome and opening remarks

2. Apologies

- 2.1. To note any apologies received
- 2.2. To approve any reasons for absence submitted for consideration

3. To Note any Declarations of Interest

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members' register of Disclosable Pecuniary Interests in the business to be transacted at this meeting
- 3.2. To approve any dispensation requests

4. Public Participation

- 4.1. To receive a report from the PCSO
- 4.2. Public participation session

Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum of 15 minutes. Questions that cannot be readily answered may be brought up at the next convenient meeting

5. Minutes

- 5.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 14 July 2022, as a true and accurate record of that meeting

6. Planning

- 6.1. To consider planning applications received.

Reference	Address	Description
22/02972/HOU Deadline 2 August. Extension requested Response provided by BMDC that this should be ok.	Grid Ref: 416543 436533 Location: 44 Claremont Grove Shipley West Yorkshire BD18 1PT	Proposal: Single storey rear extension; front dormer
22/03092/HOU Deadline 3 August Extension requested Response provided by BMDC that this should be ok.	Grid Ref: 416888 436684 Location: 96 Wrose Road Bradford West Yorkshire BD2 1P	Proposal: Porch to the front

- 6.2. To consider any other planning related issues

7. Council events, land, open spaces and utilities

- 7.1. To receive an update from Cllr Thorne on quotes from Bradford Works and to consider quotes supplied.
7.2. To receive an update on the progress of allotments for Wrose
7.3. To consider the plans for the November Remembrance in Wrose.
7.4. To consider the plans for Christmas lights and the provision of a Christmas tree in Wrose.

8. Wrose Parish Council

- 8.1. To consider applications from eligible candidates for the Wrose Parish councillor vacancy.
8.2. To receive an update from Cllr Ross-Shaw regarding obtaining further information from potential website providers.
8.3. To receive an update from the Clerk on the move to internet banking and to consider the approach to switching bank accounts and closing the existing HSBC account.
8.4. To consider the addition of Viking Direct and AOS to the list of stationery companies approved for the Town Clerk to place orders with.
8.5. To review and consider the following policies:
8.5.1. GDPR policy.
8.5.2. Document retention and disposal policy.
8.5.3. Public privacy notice.
8.6. To receive an update from Cllr Jessop on the refurbishment of the planter at the junction of Snowden Road.
8.7. To receive an update from Cllr Jessop on the addition of a Wrose Parish Council sticker to the cabinet on All Alone Road.
8.8. To receive an update from Cllr Ross-Shaw on the commissioning of art works on a cable box in Wrose

- 8.9. To receive an update from Cllr Hirsh regarding completion of the dementia survey.
- 8.10. To consider the purchase of Arnold Barker's book on Local Government Administration.
- 8.11. To note additional hours undertaken by the Clerk in July.

9. Finance

9.1. To receive and approve the schedule of payments for August 2022 as listed below:

Payee:	Description of goods/services:	Reclaimable VAT	Total Value:
Bradford Metropolitan District Council	Tree works – Claremont Park, Wrose	£333.33	£2000.00
Yorkshire Local Councils Associations	CILCA training for Clerk		£325
SLCC	CILCA Portfolio assessment		£410
Ruth Thompson - Clerk	Black Printer ink cartridge	£6.75	£40.49
Ruth Thompson Clerk	Postage: £2.05 and £1.36		£3.41

9.2. To note July direct debits and automatic payments

Payee:	Description of goods/services:	Reclaimable Vat	Total
HSBC	Bank Charges		£7.40
BG Business	All Alone Road – Street Lighting 24 May to 23 June	£0.91	£19.17
BMDC	June payroll charges		£634.19

9.3. To approve a bank reconciliation to 31 July 2022 (as evidenced by a bank statement and ledger/cash book)

10. Grants

10.1. To consider a grant request received from Low Ash Primary School

11. Correspondence

11.1. To note correspondence received not specifically dealt with on this agenda

12. Next meeting

12.1. To confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 8 September 2022 at 7pm
