



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk
www.wroseparishcouncil.gov.uk

Notice is given that an ordinary meeting of Wrose Parish Council is to be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 14 July 2022 at 7:00pm**.

The business to be transacted at this meeting is detailed below.

Ruth Thomps

Ruth Thompson
Clerk/RFO
1 July 2022

AGENDA

1. **Chair's welcome and opening remarks**

2. **Apologies**

- 2.1. To note any apologies received
- 2.2. To approve any reasons for absence submitted for consideration

3. **To Note any Declarations of Interest**

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting
- 3.2. To approve any dispensation requests

4. **Public Participation**

- 4.1. To receive a report from the PCSO
- 4.2. Public participation session

Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum of 15 minutes. Questions that cannot be readily answered may be brought up at the next convenient meeting

5. Minutes

- 5.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 9 June 2022, as a true and accurate record of that meeting

6. Planning

- 6.1. To consider planning applications received.

Reference	Address	Description
22/02367/HOU Response deadline: 21 June 2022 . Extension requested	Grid Ref: 416726 436933 Location: 53 Kingsway Bradford West Yorkshire BD2 1P	Proposal: Construction of two storey side and rear extension with new front entrance, part first floor rear extension, single storey rear extension, loft conversion with rear dormer and roof window, new car parking space to front and internal alterations
22/02764/HO Response deadline: 14 July 2022 . Extension requested	Grid Ref: 417205 436628 Location: 6 Willow Crescent Bradford West Yorkshire BD2 1LR	Proposal: Rear extension, front porch, alterations to roof including rear dormer and gable extension
22/02859/HOU Response deadline 19 July	Grid Ref: 417222 436582 Location: 42 Willow Crescent Bradford West Yorkshire BD2 1LR	Proposal: Demolish of existing outbuilding and construction of garden room, single storey side and rear extension. Extension to front dormer window.

- 6.2. To consider any other planning related issues:

- 6.2.1. To consider a response to Cellnex in relation to a proposed communications installation for MBNL at Cellnex existing rooftop installation Legrams New Mill, Legrams Lane, Bradford, West Yorkshire, BD7 1NH (NGR: E: 415024 N: 432856)

- 6.3. To consider any planning enforcement issues

7. Council events, land, open spaces and utilities

- 7.1. To receive an update from Cllr Thorne on quotes from Bradford Works and consider those quotes.
- 7.2. To consider the refurbishment by Cllr Jessop of the 2-tier planter at the junction of Snowden Road and Wrose Road.
- 7.3. To consider the promotion of Play in the Park events.
- 7.4. To receive an update on the progress of allotments for Wrose

8. Wrose Parish Council

- 8.1. To consider applications from eligible candidates for the Wrose Parish councillor vacancy
- 8.2. To consider supporting the Clerk to undertake CILCA training
- 8.3. To consider increasing the hours of work of the Clerk
- 8.4. To consider the quotes from website and email providers.
- 8.5. To receive an update from the Clerk on the move to internet banking.
- 8.6. To note additional hours undertaken by the Clerk in June.
- 8.7. To note that the Clerk has now successfully completed her probationary period.
- 8.8. To consider cover for the Clerk during her September holiday.

9. Finance

9.1. To receive and approve the schedule of payments for July 2022 as listed below:

Payee:	Description of goods/services:	Reclaimable VAT	Total Value:
The Conservation Volunteers	Donation to Wrose Quarry Wetlands project		£2000
Simply Print	Sticker for cabinet on All Alone Road	£2	£12
St Cuthberts	Hall hire charge – May to June		£105
Bradford Works Note: payment of this account CAN NOT be done by cheque	Winter and Summer bedding 2021	£196	£1176
Cllr Dave Jessop	Reimbursement of listed postage costs		£18.70
Cllr Alex Ross-Shaw	Reimbursement of Clerk's phone charge: February to June		£30
Daleswebdesign	Website hosting		£80
Ruth Thompson – Clerk	Reimbursement Printing Paper £4.90 Postage 7/06/2022 £2.73 22/06/2022 £1.36 30/06/2022 £0.68		£9.67

9.2. To note May direct debits and automatic payments

Payee:	Description of goods/services:	Reclaimable Vat	Total
HSBC	Bank Charges		£8.44
HSBC	Bank Charges – stopped cheque		£10.00
BG Business	All Alone Road – Street Lighting	£0.94	£19.80
BMDC	Annual payroll service charge April payroll charges May payroll charges	£63	£378.00 £634.19 £634.19

9.3. To note payments approved by the Platinum Jubilee Working Group and agree reimbursement payments.

Payee:	Description of goods/services:	Reclaimable VAT	Total
Cllr Alex Ross-Shaw	Reimbursement for hire of generator from Brandon Hire Station	£41.80	£250.80
Cllr Gillian Thorne	Reimbursement for: Broom handles £14.99 Tape £3.49 Broom handles £29.98 Tape /Hazard tape £39.42 Less refund - £24.43		£63.45

9.4. To consider the transfer of £500 from the Wrose Parish Council HSBC bank account to Unity Trust Bank in order to open the account.

9.5. To approve a bank reconciliation to 30 June 2022 (as evidenced by a bank statement and ledger/cash book)

9.6. To consider the current budget including:

9.6.1. The potential value of a VAT reclaim

9.6.2. The amounts allocated to each budget cost heading

9.6.3. The establishment of a training budget delegated to the Clerk.

9.6.4. To consider the commissioning of cable box art works.

9.6.5. To consider the use of Dog Fouling Solutions for Local Authorities

9.6.6. The level of reserves to be held

10. Grants

10.1. To receive an update on grant requests received.

11. Correspondence

11.1. To note correspondence received not specifically dealt with on this agenda

12. Next meeting

12.1. To confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 11 August 2022 at 7pm
