



# WROSE

## PARISH COUNCIL

Highcroft Youth Centre,  
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Bradford BD18 1JD  
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[www.wroseparishcouncil.gov.uk](http://www.wroseparishcouncil.gov.uk)

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Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 14 October 2021 at 7:00 pm.**

The business to be transacted at this meeting is detailed below.

Nicola Moorcroft  
(Locum clerk)  
9 October 2021

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## AGENDA

### **1. Chairman's welcome and opening remarks**

#### **2. Apologies:**

- 2.1 To note any apologies received
- 2.2 To approve any reasons for absence submitted for consideration

#### **3. To Note any Declarations of Interest:**

- 3.1 To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting
- 3.2 To approve any dispensation requests

#### **4. Public Participation:**

*Members of the public and press are invited to raise any questions or issues for a maximum of 15 minutes. Questions that cannot be readily answered may be brought up at the next convenient meeting.*

#### **5. Minutes:**

- 5.1 To approve minutes of the ordinary meeting of Wrose Parish Council held 9 September 2021, as a true and accurate record of that meeting.

## **6. Wrose Parish Council vacancy**

6.1 To consider applications from eligible candidates for Wrose Parish councillor vacancy

## **7. Finance:**

7.1 To receive and approve the schedule of payments for October 2021 as listed below:

<b>Payee:</b>	<b>Description of goods/services:</b>	<b>VAT</b>	<b>Total Value:</b>
LCC	Locum clerk services August 2021	£178.97	£1073.84
S. Baker	Grass cutting		£30.00
PKF Littlejohn LLP	External Audit 2020/21	£56.00	£336.00

7.2 To approve a bank reconciliation for September 2021

7.3 To note budget situation to date

7.4 To consider action re: Interim report from PKF Littlejohn LLP (AGAR 2020/21)

7.5 To note bank charges incurred for cancelled cheque

7.6 To note response from HSBC re: complaint

7.7 To consider move to internet banking

7.8 To approve purchase of products (wreaths, etc) for Remembrance Sunday

7.7 To consider new noticeboard and associated costings

## **8. Matters arising from previous meetings:**

8.1 Queens Platinum Jubilee celebrations

8.1.1 To consider quotes provided for fireworks display

8.1.2 To receive information regarding Wrose Carnival and fundraising

## **8.2 All Alone Road**

## **9. Staffing:**

9.1 To approve NJC pay scale range for vacant post as (SCP 24-28 = £14.90-£16.75 per hour) dependent upon qualifications and experience.

9.2 To approve advert for clerk/RFO vacancy

9.3 To approve job description for new Clerk/RFO

9.4 To approve advertising strategy for the vacant post of Clerk/RFO and associated costs

9.5 To approve the use of an application form to be submitted by all applicants for vacant post

9.6 To approve a deadline date and time for receipt of applications as 5pm on Friday 5 November 2021

9.7 To approve process and timescales for interviewing prospective candidates and appointment of new clerk/RFO

**10. Planning:**

10.1 To consider planning applications received:

<b>Reference</b>	<b>Address</b>	<b>Description</b>
<b>21/04631/FUL</b>	Wrose Methodist Church Thornacre Road Shipley West Yorkshire BD18 1LB	Demolition of the Wrose Methodist Church and the re-development of the site comprising of 5no. houses (a pair of semi-detached two storey dwellings, two detached two storey dwellings and a detached dormer bungalow) and associated works.
<b>21/04757/LBC</b>	3 - 5 Snowden Road Shipley West Yorkshire BD18 1JD	Internal alterations and additional windows
<b>21/04735/HOU</b>	182 Wrose Road Bradford West Yorkshire BD2 1PS	Raise height of garage and change garage roof from flat to pitched, new 1.8M boundary wall facing highway

10.2 To consider any other planning related issues

10.3 To consider any planning enforcement issues

**11. Land and Open spaces:**

11.1 To receive an updates on progress of allotments for Wrose

**12. Correspondence:**

12.1 To note correspondence received not specifically dealt with on this agenda:

**13. Next meeting:**

13.1 To confirm the date of the next ordinary meeting of Wrose Parish Council as, Thursday 11 November 2021

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