



Minutes of the Annual Meeting of Wrose Parish Council
Held on Thursday 12 May 2022 at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN
The meeting commenced at 7pm and ended at 7.14pm

Present:

Councillors: Alex Ross-Shaw (Chairman), Martin Humphreys (Vice Chairman), Kath Hirsh, Gillian Thorne and Pav Gosal

Clerk: Ruth Thompson.

Members of the public: 6 members of the public (arriving at varying times)

1. (AM 0522) Election of the Chair for 2022-23

1.1. To elect the Chair for 2022-23.

Cllr Alex Ross-Shaw was elected Chair of Wrose Parish Council for 2022/23.
Nominated by Cllr Gillian Thorne and seconded by Councillor Pav Gosal

1.2. To receive the Chair's Acceptance of Office.

Cllr Ross-Shaw accepted the office of Chair to Wrose Parish Council.

1.3. To receive the Chair's opening remarks.

Cllr Ross-Shaw welcomed everyone to the meeting and explain that this was the Council's Annual Meeting.

2. (AM 0522) Election of the Vice Chair of the Council

2.1. To elect the Vice Chair for 2022-23.

Cllr Martin Humphries was elected Vice-Chair of Wrose Parish Council for 2022/23.
Nominated by Cllr Alex Ross-Shaw and seconded by Cllr Pav Gosal

3. (AM 0522) Apologies

3.1. To note any apologies received.

Apologies received were **NOTED** from:

Cllr Susan Hinchcliffe

Cllr Dave Jessop. Cllr Dave Jessop dialled into the meeting on the phone but was not able to partake in any of the votes.

3.2. To approve any reasons for absence submitted for consideration.

RESOLVED to approve the reasons for absence for Cllr Susan Hinchcliffe and for Cllr Dave Jessop.

4. (AM 0522) To Note any Declarations of Interest

4.1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.

No declarations of interest were made.

4.2. To approve any dispensation requests.

No requests to approve dispensations were made.

5. (AM 0522) Election of members to committees of the Town Council

5.1. To elect members to the Staffing Committee.

Cllrs Kath Hirsh, Martin Humphreys and Alex Ross-Shaw were elected to the Staffing Committee

6. (AM 0522) Review of delegation arrangements to committees and staff

6.1. To consider the delegation arrangements for the staffing committee.

It was **RESOLVED** that the staffing committee should be an advisory body to the full council.

6.2. To consider the delegation arrangements to the Clerk.

No changes were made to the delegation arrangements to the Clerk.

7. (AM 0522) Appointment of councillors to outside bodies

7.1. To appoint up to two councillor representatives with voting rights to YLCA.

It was **RESOLVED** to appoint Cllr Gillian Thorne to act as councillor representative to YLCA.

7.2. To appoint a councillor representative to Bradford Council Shipley Area Committee SCAPAG.

It was **RESOLVED** to appoint Cllr Gillian Thorne to act as councillor representative to SCAPAG.

7.3. To appoint a councillor to Bradford Parish Council Liaison.

It was **RESOLVED** to appoint Cllr Gillian Thorne to act as councillor representative to Bradford Parish Council Liaison.

8. (AM 0522) Review of core governance documentation, insurance cover and subscriptions

8.1. To consider the adequacy of the council's standing orders and financial regulations.

It was **RESOLVED** to update section 18 of the Council's Standing Orders to match the update issued by NALC.

It was **NOTED** that the Financial Regulations were believed to be adequate.

8.2. To confirm the adequacy of insurance.

It was **NOTED** that the insurance cover was believed to be adequate but would be reviewed again prior to renewal.

8.3. To review subscriptions to:

8.3.1. YLCA.

The YLCA subscription was **NOTED**.

8.3.2. SLCC.

The SLCC subscription was **NOTED**.

9. (AM 0522) Review of section 137 expenditure

9.1. To review the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence.

It was **NOTED** that no payments had been incurred under s 137 of the Local Government Act or the general powers of competence.

10. (AM 0522) Meeting dates

10.1. To consider dates for full council meetings in the municipal year 2022-23.

It was **RESOLVED** to hold full council meetings on the second Thursday of each month during the municipal year 2022-23.

11. (AM 0522) To close the meeting

The meeting closed at 7.14pm
