



Minutes of the Ordinary Meeting of Wrose Parish Council held Thursday 9 September 2021, at 7pm at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN

Present: Councillor Alex Ross-Shaw (Chairman), Councillor Martin Humphreys (Vice Chairman), Councillor Susan Hinchcliffe, Councillor K. Hirsh and Councillor Gillian Thorne, 1 member of the public.

Nicola Moorcroft (Locum clerk) – in attendance

Councillor Dave Jessop joined the meeting via the telephone

1/September 2021: Chairman's welcome and opening remarks

Councillor welcomed all present to the meeting of Wrose Parish Council

2/ September 2021: Apologies:

2.1/ September 2021: *To note any apologies received*

Apologies were received from Councillor Pav Gosal

2.2/ September 2021: *To approve any reasons for absence submitted for consideration*

RESOLVED:

To approve the reasons for absence submitted by Councillor Pav Gosal

3/ September 2021: Declarations of Interest:

3.1/ September 2021: *To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.*

There were none

3.2/ September 2021: *To approve any dispensation requests*

No dispensation requests were submitted for consideration

4/ September 2021: Public Participation:

No matters raised

5/ September 2021. Minutes:

5.1/ September 2021: To approve minutes of the ordinary meeting of Wrose Parish Council held 8 July 2021, as a true and accurate record of that meeting.

RESOLVED:

That the minutes of the ordinary meeting of Wrose Parish Council held 8 July 2021, be approved as a true and accurate record of that meeting.

5.2 September 2021: To approve minutes of the ordinary meeting of Wrose Parish Council held 12 August 2021 as a true and accurate record of that meeting

RESOLVED:

That the minutes of the ordinary meeting of Wrose Parish Council held 12 August 2021, be approved as a true and accurate record of that meeting.

5.3 September 2021: To approve extra ordinary meeting Wrose Parish Council held 26 August 2021 as a true and accurate record of that meeting

RESOLVED:

That the minutes of the extra ordinary meeting of Wrose Parish Council held 26 August 2021, be approved as a true and accurate record of that meeting.

6. September 2021: Wrose Parish Council vacancy

6.1 September 2021: To confirm the number of vacant seats on Wrose Parish Council as one

Locum clerk confirmed information received from Bradford Council Member services (Salmon List) that the total number of seats on Wrose Parish Council is 8.

CONFIRMED

That Wrose Parish Council currently has one vacancy for the office of parish councillor.

6.2 September 2021: To consider wording for vacancy advertisement and confirm display requirements.

RESOLVED:

That the Locum Clerk draft a flyer to advertise the vacancy which includes the following:

- Wanting to make a difference in Wrose
- Serve the community
- Working with an ambitious council
- Working with a great team

7. September 2021 Finance:

7.1 September 2021: To receive and approve the schedule of payments for September 2021 as listed below:

Payee:	Description of goods/services:	VAT	Total Value:

LCC	Locum clerk services July 2021	44.10	£264.60
Nicola Moorcroft	Postage x3 @£1.29 each	00.00	£3.87

RESOLVED

That all above invoices (presented at the meeting) be approved for payment and accounts settled with immediate effect.

Cheques signed by Councillor M. Humphries, to be countersigned by Councillor D. Jessop

7.2 September 2021: To approve a bank reconciliation for August 2021 (as evidenced by bank statement and ledger/cash book)

No bank reconciliation statement or bank statement available for consideration

RESOLVED:

That all bank statements and invoices received by Councillor Jessop must be passed to Councillor Hirsh as soon as possible after being received.

7.3 September 2021: To note budget situation to date

No budget report available for consideration.

7.4 September 2021: To note AGAR 2020/21 submission to PKF Littlejohn LLP

Locum clerk explained that the AGAR for 2020/21 and accompanying documentation was submitted to PKF Littlejohn LLP on 07/09/21

RESOLVED:

That this be noted

8/September 2021 Matters arising from previous meetings:**8.1/ September 2021: *Queens Jubilee celebrations*****8.1.1 / September 2021: To consider quotes provided for fireworks display**

Quotes not yet available

8.1.2/ September 2021: To receive information regarding Wrose Carnival and fundraising

No information available

8.2/ September 2021: All Alone Road

Councillor Jessop provided an update, by telephone, on the street lighting scheme at all Alone Road – all work completed on 19 July. Residents outside Wrose area had funded additional light, this work is now complete

9/ September 2021 Staffing:**9.2 / September 2021: To receive an update on progress regarding current vacancy**

No update available.

10/ September 2021 Planning:**10.1/ September 2021: To consider planning applications received:**

Wrose Parish Council considered the under-mentioned applications, received from Bradford Council and reached the decision shown:

Reference	Address / Description	Wrose Parish Council decision:
21/04201/HOU	406 Livingstone Road Wrose Bradford West Yorkshire BD2 Side and rear double storey extension	Wrose Parish Council has no objections to this planning application.
21/04223/HOU	28 Plumpton Gardens Bradford West Yorkshire BD2 1PF Double storey side and rear extension	Wrose Parish Council has no objections to this planning application.
21/04347/HOU	70 Wrose Road Bradford West Yorkshire BD2 1LP front porch with single storey rear extension and proposed front and rear	Wrose Parish Council has no objections to this planning application.

10.2 /September 2021: To consider any other planning related issues

None raised

10.3 / September 2021: To consider any planning enforcement issues

None raised

11. September 2021: Land and Open spaces:**11.1 September 2021: To consider action regarding Japanese Knotweed within the parish****RESOLVED:**

That Bradford Council be contacted to seek assurances that vegetation be cut back and knotweed be injected where required.

11.2 September 2021: To consider matters related to Wrose allotments

Chairman provided a verbal report on his discussions with Bradford Council regarding the asset transfer; the legal process is ongoing with the potential for the creation of a tenancy at will whilst the transfer is finalised. No timescales have been provided.

12/September 2021: Correspondence:

12.1/September 2021: *To note correspondence received not specifically dealt with on this agenda:*

Insurance premium for 2021/22 – to be added to October meeting agenda for consideration

13/September 2021: Next meeting:

To confirm the date of the next ordinary meeting of Wrose Parish Council as, Thursday 14 October 2021

RESOLVED:

That the next ordinary meeting of Wrose Parish Council be held on Thursday 14 October 2021 at 7pm in St Cuthbert's Church, Wrose Road.

Meeting close at 8.35pm

Signed.....

Dated.....
