



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
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Notice is hereby given that an ordinary meeting of Wrose Parish Council is to be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 13 October 2022 at 7:00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thomps.

Ruth Thompson
Clerk/RFO
6 October 2022

AGENDA

1. **Chair's welcome and opening remarks**

2. **Apologies**

- 2.1. To note any apologies received
- 2.2. To approve any reasons for absence submitted for consideration

3. **To Note any Declarations of Interest**

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members' register of Disclosable Pecuniary Interests in the business to be transacted at this meeting
- 3.2. To approve any dispensation requests

4. **Public Participation**

- 4.1. To receive a report from the PCSO
- 4.2. Public participation session

Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum of 15 minutes. Questions that cannot be readily answered may be brought up at the next convenient meeting

5. **Minutes**

- 5.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 8 September 2022, as a true and accurate record of that meeting

6. Items of a confidential nature

- 6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

7. Planning

- 7.1. To consider planning applications received.

Reference	Address	Description

- 7.2. To consider any other planning related issues

8. Council events, land, open spaces and utilities

- 8.1. To receive an update from Cllr Thorne on quotes from Bradford Works and to consider quotes supplied.
- 8.2. To receive an update from Cllr Ross-Shaw on the progress of allotments for Wrose.
- 8.3. To consider November Remembrance proposals for Wrose. Including the purchase of a Pack of 100 remembrance tommy lamppost signs at a cost of £400 and a set of metal display signs.
- 8.4. To receive an update from the Christmas working group and the consideration of the proposed plans including Christmas lights, tree and to support a Christmas market.
- 8.5. To receive an update from Cllr Jessop on the refurbishment of the planter at the junction of Snowden Road
- 8.6. To receive an update from Cllr Ross-Shaw on the commissioning of art works on a cable box in Wrose

9. Wrose Parish Council

- 9.1. To note applications from eligible candidates for the Wrose Parish councillor vacancy.
- 9.2. To consider quotes for the provision of insurance cover for the council for the year 22/23 and the setting up of an inspection schedule.
- 9.3. To consider the provision of an additional .gov.uk email account at a cost of £20.
- 9.4. To consider the Windhill and Wrose Ward plan and whether there are any significant gaps in it
- 9.5. To consider what action Wrose Parish Council might want to take in relation to the creation of Community Emergency Response Plans
- 9.6. To review and consider the following policies:
- 9.6.1. Complaints
 - 9.6.2. Risk Management
- 9.7. To receive an update from Cllr Ross-Shaw on final contractual discussions with the chosen website provider and to consider potential screen layouts and whether any additional topic areas are required.
- 9.8. To receive an update from Cllr Gillian Thorne on attendance at the Shipley Area Committee meeting on 21 September 2022
- 9.9. To receive an update from Cllr Gillian Thorne on attendance at the Local Councils' Liaison group meeting held on 28 September 2022
- 9.10. To consider whether any councillors wish to take part in a proposed local council radio show.

9.11. To note hours undertaken by the Clerk in September.

10. Finance

10.1. To receive and approve the schedule of payments for October 2022 as listed below:

Payee:	Description of goods/services:	Reclaimable VAT	Total Value:
BMDC	Play in the Park Events 26th July – 30th August 2022.	£720.00	£4,320.00
Parish Council Websites	Initial payment for creation of website	£52.43	£314.58

10.2. To note September direct debits and automatic payments

Payee:	Description of goods/services:	Reclaimable Vat	Total
HSBC	Bank Charges		£7.00
Unity Trust Bank	Bank Charges		£7.63
BG Business	All Alone Road – Street Lighting To 23 Aug 22		£20.45
BMDC	July payroll charge August payroll charge		£634.19 £906.00

10.3. To approve bank reconciliations to 30th September 2022 (as evidenced by bank statements and ledger/cash book).

10.4. To receive an update from the Clerk on the move to internet banking

10.5. To receive information from the Clerk about Unity Trust Bank Savings account and consider whether to move some of the Wrose Parish Council Reserves into an interest-bearing account.

10.6. To consider the salary budget for 2023/24 (as per financial regulations 4.4)

10.7. To receive proposals for projects that the council might wish to undertake in 2023/24 so they can feed into the November budgeting process.

11. Grants

11.1. To consider any grant requests received or updates on grants awarded.

11.2. To consider signage provision for grants awarded

12. Correspondence

12.1. To consider any correspondence received not specifically dealt with on this agenda.

13. Next meeting

13.1. To confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 10th November 2022 at 7pm.
