



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
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Notice is hereby given that an ordinary meeting of Wrose Parish Council is to be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 8 December 2022 at 7:00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thomps.

Ruth Thompson
Clerk/RFO
2 December 2022

AGENDA

1. **Chair's welcome and opening remarks**

2. **Apologies**

2.1. To note any apologies received

2.2. To approve any reasons for absence submitted for consideration

3. **To Note any Declarations of Interest**

3.1. To note declarations of interests not already declared under members Code of Conduct or members' register of Disclosable Pecuniary Interests in the business to be transacted at this meeting

3.2. To approve any dispensation requests

4. **Public Participation**

4.1. To receive a report from the PCSO

4.2. Public participation session

Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum of 15 minutes. Questions that cannot be readily answered may be brought up at the next convenient meeting

5. Minutes

- 5.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 10 November 2022, as a true and accurate record of that meeting

6. Items of a confidential nature

- 6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature

7. Planning

- 7.1. To consider planning applications received

Reference	Address	Description
22/04151/HOU Response deadline: 29 November 2022. Response deadline extension requested	Location: 52 Westfield Lane ShIPLEY West Yorkshire BD18 1LX	Proposal: Addition of first floor; double storey side extension; front balcony Grid Ref: 416564 437070
22/04648/FU Response deadline: 8 December 2022 Response deadline extension requested	Grid Ref: 416569 437114 Location: 7 Cotswold Avenue ShIPLEY West Yorkshire BD18 1LR	conversion of existing private swimming pool into detached single storey dwelling

- 7.2. To consider any other planning related issues

- 7.2.1. To receive an update from Cllr Blake on submission of a response on behalf of Wrose Parish Council to an application at 17 Thorn Close BD18 1NH

8. Council events, land, open spaces and utilities

- 8.1. To receive an update from Cllr Ross-Shaw on the progress of allotments for Wrose and consider any proposals submitted
- 8.2. To receive an update from the Christmas Working Group and consider any proposals submitted
- 8.3. To receive an update from Cllr Ross-Shaw on the commissioning of art works on a cable box in Wrose and consider any proposals submitted
- 8.4. To consider storage facilities for Wrose Parish Council
- 8.5. To consider accessibility to Wrose Parish Council and other local events

9. Wrose Parish Council

- 9.1. To receive an update from Cllr Gosal on his attendance at meetings.
- 9.2. To review and consider the following registers and policies:
- 9.2.1. Updated Asset Register
 - 9.2.2. The Risk Register
 - 9.2.3. The Equal Opportunities policy
 - 9.2.4. The Disciplinary Policy

- 9.3. To consider the adoption of the YLCA Climate Action Pledge and any Climate Action proposals
- 9.4. To receive an update from the Clerk on the progress of the new website and email accounts and consider any required actions to support implementation.
- 9.5. To note hours undertaken by the Clerk in November

10. Finance

- 10.1. To receive and approve the schedule of payments for December 2022 as listed below:

Payee:	Description of goods/services:	Reclaimable VAT	Total Value:
Bradford Works	Summer and Autumn planting and maintenance 2022	£207.20	£1243.20
Parish Council Websites	Balance to pay on: Website set up Annual hosting for website & email	£142.97	£857.82
Ruth Thompson (Clerk)	Postage £2.72+ £2.05 +£2.05 Printing paper £5.50	£0	£12.32

- 10.2. To note November direct debits and automatic payments

Payee:	Description of goods/services:	Reclaimable Vat	Total
HSBC	Bank Charges 28 Sept to 30 Oct	£0	£6.20
Unity Trust Bank	Bank Charges (charged 1/4ly)		£0
BG Business	All Alone Road – Street Lighting 24 Sept to 23 Oct	£1.08	£22.75
Bradford Council	September payroll charge October payroll charge	£0	£906 £906

- 10.3. To approve bank reconciliations to 30th November 2022 (as evidenced by bank statements and ledger/cash book)
- 10.4. To receive an update from the Clerk on the Council's banking arrangements and consider any proposals in relation to those arrangements.
- 10.5. To consider the budget for the financial year 23/24

11. Grants

- 11.1. To consider any grant requests received or updates on grants awarded
- 11.2. To consider signage proposals for grant acknowledgement for Low Ash School

12. Correspondence

- 12.1. To consider any correspondence received not specifically dealt with on this agenda
- 12.1.1. Request from YLCA for council photos

13. Next meeting

- 13.1. To confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 12th January 2023 at 7pm