



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

Notice is hereby given that an ordinary meeting of Wrose Parish Council is to be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 10 August 2023 at 7:00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thomps

Ruth Thompson Cilca
Clerk/RFO
3 August 2023

AGENDA

1. Chair's welcome and opening remarks

2. Apologies

- 2.1. To note any apologies received
- 2.2. To approve any reasons for absence submitted for consideration.

3. To Note any Declarations of Interest

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To approve any dispensation requests

4. Public Participation

- 4.1. To receive a report from the PCSO
- 4.2. To consider concerns raised by residents.
 - 4.2.1. Proposed yellow lines outside the garage on Low Ash Crescent
 - 4.2.2. Speeding on High Ash, Spring Hill, Cotswold Avenue and Westfield Lane.
 - 4.2.3. The maintenance of land owned by Bolton Woods Quarry in front of Bolton Old Hall and Bolton Hall cottage at the top of Cheltenham Road.

4.3. Open public participation session

Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum session time of 10 minutes. Questions that cannot be readily answered may be brought up at the next convenient meeting.

5. Minutes

5.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 13 July 2023, as a true and accurate record of that meeting

6. Items of a confidential nature

6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

7. Planning

7.1. To consider planning applications received.

Reference	Address	Description
23/02590/HOU Response deadline 4 August. Response deadline extension requested	Grid Ref: 416133 437239 Location: 41 Low Ash Road Shipley West Yorkshire BD18 1JW	Proposal: Demolition of existing conservatory to southwest elevation. Replacement with new extension including entrance porch.
23/02554/HOU Response deadline 8 August. Response deadline extension requested. Extended to 13 August	Grid Ref: 416748 436690 Location: 131 Wrose Road Bradford West Yorkshire BD2 1PT	Proposal: Single storey to rear

7.2. To consider any other planning related issues

8. Wrose Parish Council

8.1. To consider the approach to providing information to councillors who do not have Microsoft applications such as Word and Excell

8.2. To consider the issue of a WPC legacy website and what actions should/could be taken.

8.3. To consider what information about other organisations can be shared on the Wrose Parish Council website and the resourcing implications for this.

9. Council, events, land, open spaces and utilities

- 9.1. To review the success of the summer food festival and consider if there are any lessons to be learnt from the event.
- 9.2. To receive any updates on the provision of allotments and consider any actions required including a water investigation application to Yorkshire Water
- 9.3. To consider the response from The Old Library in relation to planter maintenance and any actions now required.
- 9.4. To receive an update from Cllr Alex Ross-Shaw on any advice given by the highways department regarding lighting column asset transfer on All Alone Road and what action should be taken next.
- 9.5. To receive an update from Cllr David Jessop on the application of wood preservative to the two planters outside the parade of shops on Highfield Road.
- 9.6. To consider winter planting in the single tier planter at the junction of Wrose Road and Kings Road and if the planter needs repair or replacement due to its condition.
- 9.7. To consider quotes for the maintenance of WPC land off Low Ash Road.
- 9.8. To consider the purchase of remembrance items.
- 9.9. To consider the provision of Christmas lighting and decorations for Wrose and any actions now required
- 9.10. To consider any feedback on the Play in the Park events

10. Finance

- 10.1. To receive and approve the schedule of payments for August 2023 as listed below:

Payee:	Description of goods/services:	VAT	Total Value:
Liz Rowe	Reimbursement for helium balloons for Wrose Food Festival	Invoice not in name of WPC	£27.00
Bren Travis	Music director – Wrose Food Festival	-	£600
Ruth Thompson	Expense reimbursement – Postage £1.10 £1.60 Printing paper <u>£4.15</u> £6.85	£1.60	£6.85

- 10.2. To note July direct debits and automatic payments

Paid to:	Description of goods/services:	Vat	Total
BG Business 24 May to 23 June	All Alone Road – Street Lighting	0.91	£19.17
BMDC	Payroll – May payroll charges	-	£1002.58
BMDC	Annual Service Charge	£65	£390.00
ICO	Annual data protection registration fee (Initially approved at a cost of £40. Saving of £5 given as paid by direct debit)	-	£35.00

10.3. To note items agreed to be paid in the July meeting but which were not on the July schedule of payments (but have not yet been paid from the bank account as at 31 July 2023).

Paid to:	Description of goods/services:	Vat	Total
B Ward (The Old Library)	50% matched funding for plants	Invoice not in name of WPC	£60.50
Liz Rowe Paid in July	Reimbursement for Bunting for Wrose Food Festival	Invoice not in name of WPC	£42.54

10.4. To note July Income

Received from:	Reason for payment:	Total
S Morris	Wrose Food Festival - Stall holder	£20.00
BMDC	Culture Grant	£600.00
M Miriam	Wrose Food Festival - Stall holder	£20.00
L Nazari - Yorkshire Grill	Wrose Food Festival - Stall holder	£20.00
S Tildesley	Wrose Food Festival - Stall holder	£10.00
Windhill Community Centre	Wrose Food Festival - Stall holder	£15.00
Binns of Saltaire	Wrose Food Festival - Stall holder	£20.00
I Jamin	Wrose Food Festival - Stall holder	£20.00
L Banks	Wrose Food Festival - Stall holder	£20.00
A Gantschuk	Wrose Food Festival - Stall holder	£10.00

10.5. To approve a bank reconciliation to 31 July 2023 (as evidenced by bank statement and ledger/cash book)

10.6. To note the budget situation to date and consider amendments to the budget allocations.

10.7. To consider the approved payroll authorisation signatories and the signing of the annual payroll contract.

11. Grants/Donations

11.1. To consider any grant or donation requests received

11.1.1. Yorkshire Air Ambulance

11.2. To receive feedback from grant recipients

11.2.1. Wrose Carnival

11.3. To note any grants applied for or received by Wrose Parish Council and consider any resulting actions now required.

11.3.1. BMDC – Wrose Food Festival

12. Correspondence

12.1. To note correspondence received not specifically dealt with on this agenda.

12.1.1. To consider whether WPC wishes to comment on the West Yorkshire Rail Strategy.

13. Staffing Matters

13.1. To note the hours undertaken by the Clerk in July

14. Next meeting

14.1. To confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 7th September 2023 at 7pm
