



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

Notice is hereby given that an ordinary meeting of Wrose Parish Council is to be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 14 September 2023 at 7:00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thomps

Ruth Thompson Cilca
Clerk/RFO
7 September 2023

AGENDA

1. Chair's welcome and opening remarks

2. Apologies

- 2.1. To note any apologies received
- 2.2. To approve any reasons for absence submitted for consideration.

3. To Note any Declarations of Interest

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To approve any dispensation requests

4. Public Participation

- 4.1. To receive a report from the PCSO
- 4.2. To receive updates on issues previously raised in open participation.
 - 4.2.1. To receive an update from Cllr Dave Jessop on the uneven pavement near Wrose Fisheries.
 - 4.2.2. To receive updates on overhanging vegetation at Livingston Road.
- 4.3. Open public participation session

Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum session time of 10 minutes. Questions that cannot be readily answered may be brought up at the next convenient meeting.

5. Minutes

5.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 10 August 2023, as a true and accurate record of that meeting

6. Items of a confidential nature

6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

7. Planning

7.1. To consider planning applications received.

Reference	Address	Description
23/03051/HOU Response deadline 7 th September. Response deadline extension requested	Grid Ref: 415724 437113 Location: 54 Low Ash Drive Shipley West Yorkshire BD18 1JH	Proposal: Double storey side and rear extension, single storey rear extension, front and rear dormers
23/02879/HOU Response deadline 4 th September. Response deadline extension requested	Grid Ref: 416839 436705 Location: 108 Wrose Road Bradford West Yorkshire BD2 1PA	Proposal: 1-storey rear extension, first floor side & rear extension & front porch (retrospective)
23/02695/CLE Response deadline 30 th August Response deadline extension requested	Grid Ref: 416598 436276 Location: The Barn Bolton Old Hall Cheltenham Road Bradford West Yorkshire BD2 1QQ	Proposal: Use of The Barn as independent dwelling unconnected to Bolton Old Hall
23/02779/HOU Response deadline 30 th August Response deadline extension requested.	Grid Ref: 416538 437129 Location: 13 Cotswold Avenue Shipley West Yorkshire BD18 1LR	Proposal: New boundary wall, fence with gate, replacement detached brick garage and wider drive and new retaining walls in front and rear

7.2. To consider whether the Clerk should report on the planning portal that a decision to make no comments was made by the councillors.

8. Wrose Parish Council

8.1. To consider the issue of a WPC legacy website and what actions should/could be taken.

8.2. To review and consider the Risk Register.

8.3. To review and consider the Asset Register (updated for Christmas Feature Lighting)

- 8.4. To consider the 23/24 Insurance renewal
- 8.5. To consider setting up an informal group to create a draft communications, website, and social media policy.
- 8.6. To consider current training requirements and requests

9. Council events, land, open spaces and utilities

- 9.1. To review the success of the summer food festival and consider if there are any lessons to be learnt from the event.
- 9.2. To receive any updates on the provision of allotments and consider any actions required including a water investigation application to Yorkshire Water
- 9.3. To receive an update from Cllr Alex Ross-Shaw on any advice given by the highways department regarding lighting column asset transfer on All Alone Road and what action should be taken next.
- 9.4. To receive an update on inspections undertaken by Cllr David Jessop on the All Alone Road Lighting columns
- 9.5. To receive an update from Cllr David Jessop on the application of wood preservative to the second planter outside the parade of shops on Highfield Road.
- 9.6. To consider the provision and maintenance of planters in Wrose
- 9.7. To consider updates to the quote for the maintenance of WPC land off Low Ash Road.
- 9.8. To consider a quote for Christmas lighting in Wrose and plans for other Christmas activities including a Christmas market.
- 9.9. To consider any feedback on the Play in the Park events and potential dates for Play in the Park 2024
- 9.10. To consider whether Wrose Parish Council wishes to participate in the June 2024 D-Day commemorations and if so, what actions are required.

10. Finance

- 10.1. To receive and approve the schedule of payments for September 2023 as listed below:

Payee:	Description of goods/services:	Reclaimable VAT	Total Value:
Cllr Alex Ross-Shaw	Reimbursement of Clerk’s phone charges. May, June, July, August		£24
Ruth Thompson Clerk	Expenses: Printer Ink Postage	£8.66	£51.99 <u>£2.25</u> <u>£54.24</u>

- 10.2. To note August direct debits and automatic payments

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
BG Business 24 June – 23 July	All Alone Road – Street Lighting	£0.89	£18.88
BMDC	Payroll – June payroll charges	-	£1002.58

10.3. To note August Income

Received from:	Reason for payment:	Total
Wrose Action Group	Wrose Food Festival - Stall holder	£10.00

10.4. To approve a bank reconciliation to 31 August 2023 (as evidenced by bank statement and ledger/cash book)

10.5. To note the budget situation to date and consider virements.

10.6. To note a mid-year financial review undertaken by Cllr Kath Hirsh

11. Grants/Donations

11.1. To consider any grant or donation requests received

11.1.1. Wrose Carnival

11.2. To receive a progress report on the conservation work being done at Wrose Quarry

11.3. To note the submission of the Wrose Summer Food Festival grant funding report to BMDC.

12. Correspondence

12.1. To note and consider any correspondence received not specifically dealt with on this agenda.

12.1.1. To consider the Invitation to attend Calderdale Search and Rescue event on 31 October 2023.

12.1.2. To note the date of a visit to Wrose Parish Council by a Deputy Lieutenant for West Yorkshire

12.1.3. To consider whether to make any submissions to the NALC review of financial regulations.

12.1.4. To consider whether to provide a comment on the NALC consultation on Local Plans

13. Staffing Matters

13.1. To note the hours undertaken by the Clerk in August

14. Next meeting

14.1. To confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 5th October 2023 at 7pm
