



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

Public Notice

Notice is hereby given that an ordinary meeting of Wrose Parish Council is to be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 5 October 2023 at 7:00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thomps —

Ruth Thompson Cilca
Clerk/RFO
29 September 2023

AGENDA

1. Chair's welcome and opening remarks

2. Apologies

- 2.1. To note any apologies received
- 2.2. To approve any reasons for absence submitted for consideration.

3. To Note any Declarations of Interest

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To approve any dispensation requests

4. Public Participation

- 4.1. To receive a report from the PCSO
- 4.2. Open public participation session

Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum session time of 15 minutes. Questions that cannot be readily answered may be brought up at the next convenient meeting.

5. Minutes

- 5.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 14 September 2023, as a true and accurate record of that meeting

6. Items of a confidential nature

- 6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

7. Planning

- 7.1. To consider planning applications received.

Reference	Address	Description
23/02989/MAF Deadline 5 October 2023 Extension requested	Grid Ref: 416740 436565 Location: Land At Kings Drive Bradford West Yorkshire	Proposal: To provide 26 affordable new-build housing units for over 55's, use Class C3, and associated landscaping and carparking.

8. Wrose Parish Council

- 8.1. To note the report of the external auditor and conclusion of the audit process
- 8.2. To receive an update from Cllr Alex-Ross Shaw on progress made with contacting WordPress to remove pages from a WPC legacy website and consider what further actions are needed.
- 8.3. To review and consider the Asset Register (updated for Christmas string lights)
- 8.4. To consider a quote for accident cover as an extension to the existing insurance policy
- 8.5. To consider whether the council wishes to support the continued operation of SCAPAG
- 8.6. To receive feedback from Cllr Jayne Allen on training received
- 8.7. To note the cancellation of the Local Councils' Liaison Group planned for Wednesday 27 September
- 8.8. To consider potential responses to the NALC local election survey

9. Council events, land, open spaces and utilities

- 9.1. To receive any updates on the provision of allotments and consider any actions required including a water investigation application to Yorkshire Water
- 9.2. To receive an update from Cllr Alex Ross-Shaw on any information obtained on the historic householder responsibilities for street lighting on All Alone Road and consider what action should be taken next.
- 9.3. To consider plans for Remembrance activities in Wrose.
- 9.4. To consider plans for Christmas activities in Wrose including a Christmas market and finalisation of Christmas lighting plans.

9.5. To consider whether Wrose Parish Council wishes to participate in the June 2024 D-Day commemorations and if so, what actions are required.

10. Finance

10.1. To receive and approve the schedule of payments for October 2023 as listed below:

Payee:	Description of goods/services:	Reclaimable VAT	Total Value:
BMDC	PAC ID card for entry to Shipley Town Hall by The Clerk		£10.00
PKF	External Audit Fee	£42.00	£252.00
Zurich	Insurance Premium		£512.15
BMDC	Summer 2023 Play in Park Events		£3500

10.2. To note September direct debits and automatic payments

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
BG Business 24 July – 23 August	All Alone Road – Street Lighting	£0.97	£20.45
BMDC	Payroll – July payroll charges		£1002.58
Unity Trust Bank	Service Charge		£18.00

10.3. To note September Income

Received from:	Reason for payment:	Total
HMRC	VAT reclaim	£1600.67
Unity Trust Bank	Interest	£298.45

10.4. To approve a bank reconciliation to 30 September 2023 (as evidenced by bank statement and ledger/cash book)

10.5. To note the budget situation to date

11. Grants/Donations

11.1. To consider any grant or donation requests received

11.1.1. To receive an update from the Clerk on Wrose Carnival requirements and consider if a grant application could be made given their new requirements.

12. Correspondence

12.1. To note and consider any correspondence received not specifically dealt with on this agenda.

13. Staffing Matters

13.1. To note the hours undertaken by the Clerk in September

14. Next meeting

14.1. To confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 9th November 2023 at 7pm
