



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 9 November 2023 at 7:00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thompson Cilca

Clerk/RFO
2 November 2023

AGENDA

1. Chair's welcome and opening remarks

2. Apologies

- 2.1. To receive and note apologies from councillors who are unable to attend the meeting.
- 2.2. To consider reasons for absence provided by councillors and the council's acceptance of these if relevant.

3. To Note any Declarations of Interest

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To approve any dispensation requests

4. Public Participation

- 4.1. To receive a report from the PCSO
- 4.2. Open public participation session

Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum session time of 15 minutes. Questions that cannot be readily answered may be brought up at the next convenient meeting.

4.3. To receive a presentation from a representative of the Lord Lieutenant's Office in Yorkshire.

5. Minutes

5.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 5 October 2023, as a true and accurate record of that meeting.

6. Items of a confidential nature

6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

7. Planning

7.1. To consider planning applications received.

Reference	Address	Description
23/03656/HOU Response deadline 27 October. Response extension requested	Grid Ref: 416892 436888 Location: 35 Plumpton Walk Bradford West Yorkshire BD2 1PB	Proposal: Part double storey, part single storey side and rear extension, plus front porch
23/03565/FUL Response deadline 31 October. Response extension requested	Grid Ref: 416891 436413 Location: 30 Finsbury Drive Bradford West Yorkshire BD2 1QA	Proposal: Demolishing an existing garage and building an annex house
23/03958/HOU Response deadline 17 th November	Grid Ref: 417036 436733 Location: 424 Kings Road Bradford West Yorkshire BD2 1NA	Proposal: Single storey side extension, with extension to dormer and alterations to flat roof at the rear

7.2. To consider whether to nominate a Wrose Parish Councillor with particular interest in planning.

8. Wrose Parish Council

8.1. To consider a tribute to the late Cllr Jane Blake.

8.2. To receive an update from Cllr Alex-Ross Shaw on progress made with contacting WordPress to remove pages from a WPC legacy website and consider what further actions are needed.

8.3. To review, update and consider the current meeting action list and to consider whether any actions have implications for the Clerk's hours.

8.4. To consider whether to make a Royal Garden Party nomination.

8.5. To consider setting up a Wrose Parish Council What's App group.

9. Council events, land, open spaces and utilities

9.1. To receive any updates on the provision of allotments and consider any actions required.

9.2. To receive an update from Cllr Alex Ross-Shaw on any information obtained on the ownership of the section of all Alone Road where WPC pays the street lighting costs and consider what action should be taken next.

- 9.3. To receive updates on the plans for Christmas activities in Wrose and consider what further actions are required including the finalisation of Christmas lighting plans.
- 9.4. To receive an update on whether the rotten planter at the Junction of Kings Road and Wrose Road has now been removed.
- 9.5. To note the permission to plant bulbs at the junction of Kings Road and Wrose Road and to consider what action to take next.
- 9.6. To review work undertaken at Low Ash Road and consider any potential plans for maintenance and enhancement of that land.
- 9.7. To consider planting at the tree pit by Claremont Grove
- 9.8. To note the ending of service provision of Ground Works and to consider what action to take because of this.

10. Finance

10.1. To receive and approve the schedule of payments for November 2023 as listed below:

Payee:	Description of goods/services:	Reclaimable VAT	Total Value:
St Cuthbert's	Hire Charges – July, August, September		£90.00
Parish Council websites	Renewal of domain name for 2 years	£17.60	£105.60
Dale Barraclough	Land maintenance at Low Ash Road		£250.00
YLCA	Off to a Flying Start Part 1 26 September and Part 2 27 September Delegate: Jayne Allen		£66.80
Cllr Kath Hirsh	Remembrance Tie Reimbursement	Invoice not addressed to WPC so VAT not claimable	£31.98
Ruth Thompson Clerk	Postage £1.95 Postage £1.25 Card <u>£1.75</u> Total <u>£4.95</u>		£4.95

10.2. To note October direct debits and automatic payments

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
BG Business 24 August – 23 Sept	All Alone Road – Street Lighting	£1.04	£21.93
BMDC	Payroll – August payroll charges		£1002.58

10.3. To note payments made in October but not on October Schedule of payments.

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Zurich Insurance	Extension of insurance cover to include accident insurance. Payment agreed at 5 October meeting		£56.00

10.4. To note that no income was received in October 2023

10.5. To approve a bank reconciliation to 31 October 2023 (as evidenced by bank statements and ledger/cash book)

10.6. To note the budget situation to date and to consider the start of the draft budget for 24/25 including the salaries budget.

10.7. To consider delegating an unallocated budget of £75 to the Clerk for use in exceptional circumstances

11. Grants/Donations

11.1. To consider any grant or donation requests received

11.1.1. Dementia Community Group

12. Correspondence

12.1. To note and consider any correspondence received not specifically dealt with on this agenda.

13. Staffing Matters

13.1. To review and consider the Clerk's hours.

13.2. To note the agreement of the national 23/24 pay review.

14. Next meeting

14.1. To confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 14th December 2023 at 7pm
