



# WROSE

## PARISH COUNCIL

Highcroft Youth Centre,  
Snowden Road, Shipley,  
Bradford BD18 1JD  
clerk@wroseparishcouncil.gov.uk

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Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 11 January 2024 at 7:00pm.**

The business to be transacted at this meeting is detailed below. Members of the public are welcome to attend.

*Ruth Thompson*

**Ruth Thompson Cilca**

Clerk/RFO  
4 January 2024

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## AGENDA

**1. Chair's welcome and opening remarks.**

**2. Apologies**

- 2.1. To receive and note apologies from councillors who are unable to attend the meeting.
- 2.2. To consider acceptance of any reasons for absence.

**3. To Note any Declarations of Interest**

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To approve any dispensation requests received.

**4. Public Participation**

- 4.1. To receive a report from the PCSO
- 4.2. Open public participation session
  - 4.2.1. To receive any updates on items raised by members of the public at the 14 December 23 meeting and consider if any further actions are required.

*Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum session time of 15 minutes.*

*Questions that cannot be readily answered may be brought up at the next convenient meeting.*

## **5. Guest Presentations**

- 5.1. To receive a presentation from Ms Kayleigh Hussain about establishing a community garden at Highcroft Youth Centre and to consider any supporting actions the Parish Council might want to take.

## **6. Minutes**

- 6.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 14 December 2023, as a true and accurate record of that meeting.

## **7. Items of a confidential nature**

- 7.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

## **8. Planning**

- 8.1. To consider planning applications received.

<b>Reference</b>	<b>Address</b>	<b>Description</b>
23/04714/HOU	Bolton Old Hall Grid Ref: 416632 436284 Location: Bolton Old Hall Cheltenham Road Bradford West Yorkshire BD2 1QQ	Proposal: Construction of garage building at Bolton Old Hall

## **9. Wrose Parish Council**

- 9.1. To receive an update from Cllr Alex-Ross Shaw on progress made with contacting WordPress to remove pages from a WPC legacy website and consider what further actions are needed.
- 9.2. To review and consider the updated Asset Register
- 9.3. To review and consider the Risk Register
- 9.4. To consider whether to make any amendments to the Grant Policy following the legal advice provided by YLCA (December 23 Legal bulletin) relating to a new power to fund works to property relating to affairs of the church or held for an ecclesiastical charity.
- 9.5. To consider the publication of a WPC newsletter
- 9.6. To consider SLCC membership renewal for the Clerk

## **10. Council events, land, open spaces and utilities**

- 10.1. To receive any updates on the provision of allotments and consider:
  - 10.1.1. Whether to join the National Allotment Society.
  - 10.1.2. Whether to buy The Law of Allotments by Paul Clayden
  - 10.1.3. What other actions are required at this time.
- 10.2. To receive an update from Cllr Alex Ross-Shaw on any information obtained on the ownership of the adjacent section of all Alone Road where WPC pays the street lighting costs to that provided at the Wrose Parish Council December meeting and consider what action should be taken next.
- 10.3. To consider the approach to the Spring and Summer planter maintenance and whether additional planters are required.
- 10.4. To consider participation on the D-Day celebrations
- 10.5. To consider any further action required at the tree pit at Claremont Grove or any other green spaces in Wrose.
- 10.6. To receive updates on research undertaken on the costs, potential locations and work involved in creating a war memorial in Wrose and, if sufficient information has been provided, to consider if Wrose Parish Council wishes to provide a War Memorial in Wrose.

## **11. Finance**

- 11.1. To receive and approve the schedule of payments for January 2024 as listed below:

None to be made.

- 11.2. To note December direct debits and automatic payments

<b>Paid to:</b>	<b>Description of goods/services:</b>	<b>Reclaimable Vat</b>	<b>Total Value</b>
BG Business 24 Oct– 23 Nov	All Alone Road – Street Lighting	£1.18	£24.89
BMDC	Payroll – November payroll charges		£1002.58
Unity Trust Bank	Service Charge		£18.00

- 11.3. To note December income

<b>Received from</b>	<b>Reason</b>	<b>Amount</b>
Market Traders	Stall payments	£30.00
Unity Trust Bank	Interest payment	£350.28

- 11.4. To approve a bank reconciliation to 31 December 2023 (as evidenced by bank statements and ledger/cash book)
- 11.5. To note the budget situation to date and consider if any amendments are required.
- 11.6. To consider the draft budget for 24/25 including the salaries budget
- 11.7. To consider the level of the precept for 24/25
- 11.8. To consider what regular financial monitoring information WPC would like to receive for 24/25 and in what format it should be presented.
- 11.9. To consider confirming the purchase of Play in the Park events for Summer 2024.

## **12. Grants/Donations**

12.1. To consider any grant or donation requests received

## **13. Correspondence**

13.1. To note and consider any correspondence received not specifically dealt with on this agenda.

## **14. Staffing Matters**

14.1. To note the Clerk's hours in December and holiday hours carried forward.

## **15. Next meeting**

15.1. To confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 8th February 2024 at 7pm

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