



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

Public Notice

Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 8 February 2024 at 7:00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thomps. —

Ruth Thompson Cilca

Clerk/RFO
1 February 2024

AGENDA

1. Chair's welcome and opening remarks.

2. Apologies

- 2.1. To receive and note apologies from councillors who are unable to attend the meeting.
- 2.2. To consider acceptance of any reasons for absence.

3. To Note any Declarations of Interest

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To approve any dispensation requests received.

4. Public Participation

- 4.1. To receive a report from the PCSO
- 4.2. To receive any updates on items raised by members of the public at the 11 January 24 meeting and consider if any further actions are required.

4.3. Open public participation session.

Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum session time of 15 minutes.

Questions that cannot be readily answered may be brought up at the next convenient meeting.

5. **Guest Presentations**

5.1. To receive a presentation from Mr Paul Naylor about the BMDC winter gritting service

6. **Minutes**

6.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 11 January 2024, as a true and accurate record of that meeting.

7. **Items of a confidential nature**

7.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

8. **Planning**

8.1. To consider planning applications received.

Reference	Address	Description
23/04713/HOU Response deadline 5 February 2024 Extension requested and granted to after meeting.	Grid Ref: 416632 436284 Location: Bolton Old Hall Cheltenham Road Bradford West Yorkshire BD2 1QQ	Proposal: Remodel and ground floor side extension.
24/00012/HOU Response deadline: 14 February 2024	Grid Ref: 415880 437199 Location: 38 Low Ash Avenue Shipley West Yorkshire BD18 1JJ	Proposal: Garage conversion to bedroom and construction of rear single storey extension.

9. **Wrose Parish Council**

9.1. To consider the date and time of the Annual Meeting

9.2. To consider the date and time of the Annual Parish Meeting and any other actions relating to the holding of that meeting.

9.3. To note the ending of the fixed price energy tariff on 28 March 24 and consider what actions to take next.

9.4. To receive an update from Cllr Alex-Ross Shaw on progress made with contacting WordPress to remove pages from a WPC legacy website and consider what further actions are needed.

9.5. To receive an update if any of the WPC high viz jackets have been located and consider any required updates to the Asset register.

- 9.6. To receive a report from Cllrs Jayne Allen and Dave Jessop on their attendance at the Shipley Emergency Planning meeting and consider whether any actions are required.
- 9.7. To receive a report from Cllrs Jayne Allen, Kath Hirsh and Gillian Thorne on their attendance at the Highcroft Community Garden consultation meeting and consider whether any actions are required.

10. Council events, land, open spaces and utilities

- 10.1. To receive any updates on the provision of allotments and consider any actions that are required at the current time.
- 10.2. To consider a draft letter to be sent to the owners of All Alone Road regarding lighting provided by Wrose Parish Council
- 10.3. To consider whether any locations for D-D celebration Lamps of peace have been identified and consider what actions need to be taken next.
- 10.4. To receive updates on any groups interested in undertaking the summer and autumn planting and consider what actions might be required next.
- 10.5. To receive updates on planting at the tree pit on Wrose Road at the junction with Claremont Grove and consider if any other actions are required in green spaces in Wrose.
- 10.6. To consider a Summer Festival in Wrose and what actions are required.
- 10.7. To note the regular inspections undertaken on the All Alone Road Street Lights

11. Finance

- 11.1. To receive and approve the schedule of payments for February 2024 as listed below:

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Bradford works	Planting & Maintenance for Summer & Autumn 2023 11 x Barrier baskets, 4 x Planters	£247.20	£1483.20
Cllr Alex Ross-Shaw	Reimbursement for payment of Clerk's Microsoft renewal		£59.99
SLCC	Membership renewal		£183.00
YLCA	Data Protection Training for the Clerk		£60
Cllr Jayne Allen	Plants for tree pit on Wrose Road, junction with Claremont Grove	£5.71	£34.29
Ruth Thompson Clerk	Purchase of textbook – Law of Allotments		£34.00

- 11.2. To note January direct debits and automatic payments

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
British Gas	All Alone Road	£1.18	24.96
BMDC	Dec Payroll Costs		1601.04

- 11.3. To approve a bank reconciliation to 31 January 2024 (as evidenced by bank statements and ledger/cash book)
- 11.4. To note the budget situation to date and whether any updates are required.
- 11.5. To consider any refinements to the 24/25 budget
- 11.6. To note the information regarding the precept provided by BMDC.

12. Grants/Donations

- 12.1. To consider any grant or donation requests received

13. Correspondence

- 13.1. To note and consider any correspondence received not specifically dealt with on this agenda.

14. Staffing Matters

- 14.1. To note the Clerk's hours in January.
- 14.2. To consider the results of the Clerk's workstation assessment and the information provided by YLCA.

15. Next meeting

- 15.1. To confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 14th March 2024 at 7pm.
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