



Minutes of the Full Council Meeting of Wrose Parish Council

Held on Thursday 15 February 2024 at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN.
The meeting commenced at 7.03pm and ended at 8.16pm

Present:

Councillors: Jayne Allen, Kath Hirsh, Susan Hinchcliffe (part from 7.14pm to 7.38pm), Dave Jessop, Gillian Thorne

Clerk: Ruth Thompson

Members of the public: One at start of meeting

1. (02/24) Chair's welcome and opening remarks.

In the absence of Cllr Alex Ross-Shaw (Chair of the Parish Council) it was **RESOLVED** that Cllr Gillian Thorne would act as Chair to the meeting.

Cllr Gillian Thorne welcomed everyone to the meeting.

2. (02/24) Apologies

2.1. Apologies received.

Apologies were received from Cllr Alex Ross-Shaw

2.2. Acceptance of reasons for absence

It was **RESOLVED** to accept the reasons for absence for Cllr Alex Ross-Shaw.

(02/24) Declarations of Interest

2.3. Declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at the meeting.

No declarations of interest were made.

2.4. Approval of dispensation requests

Not applicable as no requests were made.

3. (02/24) Minutes

3.1. It was **RESOLVED** to approve the minutes of the ordinary meeting of Wrose Parish Council held on 11 January 2023, as a true and accurate record of that meeting.

4. (02/04) Items of a confidential nature

4.1. It was **NOTED** that no agenda items were considered to be of a confidential nature.

5. (02/04) Planning

5.1. Planning applications received were considered.

Reference	Address	Description	It was RESOLVED to
23/04713/HOU Response deadline 5 February 2024 Extension requested and granted to after meeting.	Grid Ref: 416632 436284 Location: Bolton Old Hall Cheltenham Road Bradford West Yorkshire BD2 1QQ	Proposal: Remodel and ground floor side extension.	Submit an objection to the proposed development on the grounds of a detrimental effect on the setting of a Grade II* listed building and concerns about overdevelopment of the site.
24/00012/HOU Response deadline: 14 February 2024	Grid Ref: 415880 437199 Location: 38 Low Ash Avenue Shipley West Yorkshire BD18 1JJ	Proposal: Garage conversion to bedroom and construction of rear single storey extension.	Submit an objection to the proposed development on the grounds of overdevelopment of the garden resulting in insufficient area remaining for natural soakaway of rainwater

Cllr Susan Hinchcliffe arrived at 7.14pm

6. (02/04) Wrose Parish Council

6.1. Date and time of the Annual Meeting

It was **RESOLVED** to hold the Annual Meeting at 6.30pm on Thursday 9 May 2024

6.2. Date and time of the Annual Parish Meeting and any other actions relating to the holding of that meeting.

It was **RESOLVED** to hold the Annual Parish Meeting at 7.00pm on Thursday 9 May 2024

It was **RESOLVED** to invite the following individuals and organisations to give presentations at the meeting:

- Cllr Alex Ross-Shaw to talk about the work of the Parish Council in the previous year.

- Cllr Kath Hirsh, on behalf of the Wrose Dementia Group, to talk about the use of the Wrose Parish Council grant.
- A representative from Age UK to talk about the success of the Christmas Grotto.

It was **RESOLVED** that the availability of grants from Wrose Parish Council could also be shared at the Annual Parish Meeting.

It was **NOTED** that agenda of the ordinary May meeting would need to be limited to ensure it did not end very late into the evening.

6.3. Energy supply to All Alone Road streetlighting.

The end date for the fixed price energy tariff for the electricity supply for All Alone Road streetlighting was **NOTED** as 28 March 24.

It was **NOTED** that there were currently difficulties in obtaining comparison prices due to an incorrect meter status of “deenergised” recorded by British Gas. The Clerk was working with British Gas to have this status corrected but had been advised this could take up to 28 days.

It was **RESOLVED** to postpone consideration of alternative suppliers until the March Parish Council meeting by which time it was hoped that the meter status would have been corrected and comparison quotes obtained.

6.4. Updates to the Asset Register.

It was **RESOLVED** to remove 7 of the high viz jackets from the Asset Register as they could no longer be located.

It was **RESOLVED** to update the Asset Register with the prices paid for the new feature Christmas lights.

Cllr Susan Hinchcliffe left the meeting at 7.38pm

7. (02/24) Council events, land, open spaces and utilities

7.1. Inspections of All Alone Road Streetlights.

The regular inspections of the streetlights by Cllr Dave Jessop were **NOTED**.

8. (02/24) Finance

8.1. February 2024 Schedule of Payments:

It was **RESOLVED** to approve the following payments:

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Bradford works	Planting & Maintenance for Summer & Autumn 2023	£247.20	£1483.20

	11 x Barrier baskets, 4 x Planters		
Bradford Metropolitan District Council (BMDC)	Christmas lights	£841.00	£5,046.00
Cllr Alex Ross-Shaw	Reimbursement for payment of Clerk's Microsoft renewal		£59.99
SLCC	Membership renewal		£183.00
YLCA	Data Protection Training for the Clerk		£60
Cllr Jayne Allen	Plants for tree pit on Wrose Road, junction with Claremont Grove	£5.71	£34.29
Ruth Thompson Clerk	Purchase of textbook – Law of Allotments		£34.00

8.2. January direct debits

The following January direct debits were **NOTED**:

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
British Gas	All Alone Road	£1.18	£24.96
BMDC	Dec Payroll Costs		£1601.04

8.3. Bank reconciliation to 31 January 2024

It was **RESOLVED** to approve the bank reconciliation to 31 January 2024 (as evidenced by bank statements and ledger/cash book)

8.4. The 23/24 budget situation.

The current budget situation to date was **NOTED** and that, depending on the payment to BMDC for payroll costs, there might be an overspend on the salary budget but that overall, it was anticipated there would be a surplus to carry forward. It was **RESOLVED** that councillors would reflect on the potential allocations of this surplus in the financial year 24/25.

8.5. The 24/25 budget

No amendments to the 24/25 budget were proposed at the current time. (Later in the meeting, after the staffing agenda item, it was **NOTED** that Cllr Kath Hirsh was intending to create a simplified quarterly budget monitoring system to help councillors monitor the budget situation)

8.6. Information regarding the precept provided by BMDC.

It was **NOTED** that BMDC had advised of a slight change to the tax base for the 24/25 precept; however, this would make no difference to the total value of the precept given to Wrose Parish Council.

8.7. To consider a transfer of funds from the saving account into the current account.

It was **RESOLVED** to transfer a sum of £10,000 from the savings account to the current account.

9. (02/24) Correspondence

9.1. Correspondence received not specifically dealt with on this agenda.

No items were presented for consideration.

10. (02/24) Staffing Matters

10.1. The Clerk's hours in January.

The Clerk's hours in January were **NOTED**.

11. (02/24) Next meeting

11.1. It was **RESOLVED** that the date and time of the next ordinary meeting of Wrose Parish Council would be Thursday 14th March 2024 at 7pm.

It was **RESOLVED** to close the meeting at 20.16pm
