



# WROSE

## PARISH COUNCIL

Highcroft Youth Centre,  
Snowden Road, Shipley,  
Bradford BD18 1JD  
clerk@wroseparishcouncil.gov.uk

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### Public Notice

Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 14 March 2024 at 7:00pm.**

The business to be transacted at this meeting is detailed below.

*Ruth Thomps.*

**Ruth Thompson Cilca**

Clerk/RFO  
7 March 2024

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### AGENDA

**1. Chair's welcome and opening remarks.**

**2. Apologies**

- 2.1. To receive and note apologies from councillors who are unable to attend the meeting.
- 2.2. To consider acceptance of any reasons for absence.

**3. To Note any Declarations of Interest**

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To approve any dispensation requests received.

**4. Public Participation**

- 4.1. To receive a report from the PCSO
- 4.2. To receive any updates on items raised by members of the public at previous meetings and consider if any further actions are required.
- 4.3. Open public participation session.

Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum session time of 10 minutes.

Questions that cannot be readily answered may be brought up at the next convenient meeting.

## 5. Guest Presentation

To receive a presentation from Mr Paul Naylor on the BMDC winter gritting service

## 6. Minutes

6.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 15 February 2024, as a true and accurate record of that meeting.

## 7. Items of a confidential nature

7.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

## 8. Planning

8.1. To consider planning applications received.

Reference	Address	Description
24/00112/FUL Response deadline <b>26 February</b> . Deadline extension requested	Grid Ref: 416353 437175 Location: 2 Spring Hill Shipley West Yorkshire BD18 1ND	Proposal: Change of use from C3 dwelling to C2 Childrens' residential home for up to 2 children with 2 staff supporting 24 hours per day. Loft conversion with dormer to rear
23/04080/VOC Response deadline <b>4 March</b> – Deadline extension requested	Grid Ref: 416750 437123 Location: 79A Westfield Lane Shipley West Yorkshire BD18 1LH	Proposal: Variation of conditions 2 (approved plans) and 6 (layout) of application 21/04989/FUL for residential development of 6 no houses to enable a change to the design of the turning head.
24/00385/HOU Response deadline <b>14 March</b> – Deadline extension requested	Grid Ref: 416962 436871 Location: 13 Plumpton Mead Bradford West Yorkshire BD2 1NF	Proposal: Double storey side and rear extension
24/00458/HOU Response deadline <b>18 march</b>	Grid Ref: 416892 436888 Location: 35 Plumpton Walk Bradford West Yorkshire BD2 1PB	Proposal: Part double storey, part single storey side and rear extension, plus front porch

## 9. Wrose Parish Council

- 9.1. To note the ending of the Electricity supply fixed price energy tariff on 28 March 2024 and consider what actions to take next.
- 9.2. To receive an update from Cllr Alex-Ross Shaw on removing a WPC WordPress legacy website and consider what further actions are needed.
- 9.3. To consider the creation and publication of an equality outcome
- 9.4. To consider the updated Asset Register
- 9.5. To consider the draft social media, electronic communications, and press policy.
- 9.6. To receive an update from Cllr Jayne Allen on discussions with Wrose PO regarding planters outside their premises and consider if any actions are needed.
- 9.7. To receive a report from Cllrs Jayne Allen and Dave Jessop on their attendance at the Shipley Emergency Planning meeting and consider whether any actions are needed.
- 9.8. To receive a report from Cllrs Jayne Allen, Kath Hirsh and Gillian Thorne on their attendance at the Highcroft Community Garden consultation meeting and consider whether any actions are needed.
- 9.9. To consider a request by Cllr Dave Jessop for a £10 reimbursement to cover the costs of creating a readable map of the Wrose conservation area.

## 10. Council events, land, open spaces and utilities

- 10.1. To receive any updates on the provision of allotments and consider any actions that are required at the current time.
- 10.2. To consider a draft letter and location map to be sent to the owners of All Alone Road regarding lighting provided by Wrose Parish Council
- 10.3. To consider whether any locations for D-D celebration Lamps of Peace have been identified and consider if any actions are required.
- 10.4. To receive updates on any groups interested in undertaking summer and autumn planting in Wrose and from Cllr Gillian Thorne on gardening contractors used by other parish councils and consider what actions might be required next.
- 10.5. To receive an update on the planting at the tree pit on Wrose Road (junction with Claremont Grove) and consider if any other actions are required in Wrose green spaces.
- 10.6. To consider a Summer Festival in Wrose and what actions are required.
- 10.7. To consider whether to give further support to the Wrose Wetlands project.

## 11. Finance

- 11.1. To receive and approve the schedule of payments for March 2024 as listed below:

<b>Paid to:</b>	<b>Description of goods/services:</b>	<b>Reclaimable Vat</b>	<b>Total Value</b>
Cllr Alex Ross-Shaw	Costs of Clerk's phone – Reimbursement Dec, Jan, Feb (£6x3)		£18
YLCA	Biodiversity webinar - Cllr Jayne Allend		£33.40
St Cuthberts	Room Hire: Jan, Feb, March 24		£90.00
Ruth Thompson Clerk	Printer Ink	£9	£53.99

11.2. To note February direct debits and automatic payments

<b>Paid to:</b>	<b>Description of goods/services:</b>	<b>Reclaimable Vat</b>	<b>Total Value</b>
British Gas	All Alone Road	£1.22	£25.80
BMDC	January Payroll Costs		£1338.22

11.3. To approve a bank reconciliation to 29 February 2024 (as evidenced by bank statements and ledger/cash book)

11.4. To note and consider the budget situation to date.

11.5. To consider any refinements to the 24/25 budget

11.6. In line with the Training and Development Policy, to consider whether any costs should be recovered for the accidental non-attendance at a course (course notes have been obtained and will be studied).

## **12. Grants/Donations**

12.1. To consider any grant or donation requests received

12.1.1. Wrose Carnival – pre-application question

## **13. Correspondence**

13.1. To note and consider any correspondence received not specifically dealt with on this agenda.

## **14. Staffing Matters**

14.1. To note the Clerk's hours in February.

14.2. To consider the results of the Clerk's workstation assessment and the information provided by YLCA.

## **15. Confidential items**

15.1. To consider any items on the agenda that were identified as confidential.

## **16. Next meeting**

16.1. To confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 11<sup>th</sup> April 2024 at 7pm.

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