



# WROSE

## PARISH COUNCIL

Highcroft Youth Centre,  
Snowden Road, Shipley,  
Bradford BD18 1JD  
clerk@wroseparishcouncil.gov.uk

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Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 13<sup>th</sup> June 2024 at 7:00pm.**

The business to be transacted at this meeting is detailed below.

*Ruth Thomps.*

**Ruth Thompson Cilca**  
Clerk/RFO  
6 June 2024

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## AGENDA

### 1. Chair's welcome and opening remarks.

### 2. Apologies

- 2.1. To receive and note apologies from councillors who are unable to attend the meeting.
- 2.2. To consider acceptance of any reasons for absence.

### 3. To Note any Declarations of Interest

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To consider whether to approve any dispensation requests received.

### 4. Public Participation

- 4.1. To receive a report from the PCSO
- 4.2. To receive any updates on items raised by members of the public at previous meetings and consider if any further actions are required.
- 4.3. Open public participation session.

*Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum session time of 10 minutes.*

Questions that cannot be readily answered may be brought up at the next convenient meeting.

## 5. Minutes

- 5.1. To approve the minutes of the Annual Meeting of Wrose Parish Council held on 9 May 2024, as a true and accurate record of that meeting.
- 5.2. To approve minutes of the ordinary meeting of Wrose Parish Council held on 9 May 2024, as a true and accurate record of that meeting.

## 6. Items of a confidential nature

- 6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

## 7. Planning

- 7.1. To consider planning applications received.

Reference	Address	Description
24/01470/HOU Response deadline 23 May Deadline extension requested	Grid Ref: 416873 436603 Location: 2 Kings Drive Bradford West Yorkshire BD2 1PX	Proposal: Part double-storey/part single-storey rear extension
24/01616/PNH Response deadline 23 May Deadline extension requested	Grid Ref: 416854 436367 Location: 5 Sinclair Road Bradford West Yorkshire BD2 1QF	Proposal: Construction of single storey rear extension of the following dimensions: Depth of proposed extension from rear wall of original dwelling house: 4m Maximum height of proposed extension: 3m Height to eaves of proposed extension: 2.64m
24/01627/HOU Response deadline 3 June. Deadline extension requested	Grid Ref: 416854 436367 Location: 5 Sinclair Road Bradford West Yorkshire BD2 1QF	Proposal: Dormer window extension to front
24/01664/HOU Response deadline 4 June. Deadline extension requested	Grid Ref: 416787 436823 Location: 2 Wrose Grove Bradford West Yorkshire BD2 1PQ	Proposal: Demolition of existing detached garage. Construction of single-storey side and rear extension.
24/01929/PNH Response deadline 20 June	Grid Ref: 417176 436653 Location: 9 Willow Crescent Bradford West Yorkshire BD2 1LR	Proposal: Construction of single storey rear extension of the following dimensions: - Depth of proposed extension from rear wall of original dwellinghouse: 5m Maximum height of proposed extension: 4m Height to eaves of proposed extension: 3m
24/01916/FUL Response deadline 24 June	Grid Ref: 416104 436996 Location: The Old Library 71 Wrose Road Shipley West Yorkshire BD18 1HX	Proposal: Replacement of existing timber shop front with new aluminium shop front
24/01994/HOU Response deadline 25 June	Grid Ref: 417176 436653 Location: 9 Willow Crescent Bradford West Yorkshire BD2 1LR	Proposal: Single storey side and rear extension; hip to gable roof conversion; front and rear dormers

## 8. Wrose Parish Council

- 8.1. To receive the report of the internal auditor and consider the effectiveness of the internal controls for Wrose Parish Council
- 8.2. To complete and approve Section 1 of the AGAR - The Annual Governance Statement.
- 8.3. To consider, approve and sign Section 2 of the AGAR, The Accounting Statements
- 8.4. To consider a statement explaining variations from the previous year on Section 2, in the accounting statements of the AGAR
- 8.5. To note the dates for public access to financial records.
- 8.6. To consider WPC financial regulations following an update to the NALC template
- 8.7. To consider where the recently acquired King's portrait should be displayed or stored.

### .Council events, land, open spaces and utilities

- 8.8. To receive any updates on the provision of allotments and to consider any actions that are required at the current time.
- 8.9. To receive any updates and consider the management of green spaces in Wrose including the planters and the land at Low Ash Road.
- 8.10. To receive updates on arrangements for the Wrose Summer Food Festival and to consider what other actions are required including what actions and budgets should be delegated to the Clerk.
- 8.11. To receive any updates on the letter sent to MGL Holmes and consider if any further action is required.
- 8.12. To consider whether WPC wishes to apply for a Community Chest grant to support any of its work.
- 8.13. To consider whether WPC wishes to apply to the internal defibrillator scheme and contribute the required balance to try to obtain an internal defibrillator.
- 8.14. To consider how Wrose Parish Council might spend the CIL payment money

## 9. Finance

- 9.1. To receive and approve the schedule of payments for June 2024 as listed below:

<b>Paid to:</b>	<b>Description of goods/services:</b>	<b>Reclaimable Vat</b>	<b>Total Value</b>
Rachel Pearson	Internal Audit 2024	0	£220.00
Ruth Thompson Clerk	Lever Arch File Printer Ink Projector	£7.33 <u>£27.50</u> £34.83	£3.00 £43.99 <u>£164.99</u> £211.98
St Cuthberts	Hire of Hall: April, May and June	0	£90
Alex Ross-Shaw	Reimbursement of payment for Clerk's phone: March, April and May (3x£6)		£18.00

9.2. To note direct debits or automatic payments made in May.

<b>Paid to:</b>	<b>Description of goods/services:</b>	<b>Reclaimable Vat</b>	<b>Total Value</b>
Yu Energy	All Alone Road:29 March 24 to 30 April 24	£1.02	£21.38
BMDC	Payroll Costs - March		£1341.81

9.3. To note income received in May.

<b>Paid from:</b>	<b>Description of goods/services:</b>	<b>Total Value</b>
BMDC	Cil payment	£2235.78

9.4. To consider the bank reconciliation to 31 May 2024 (as evidenced by bank statements and ledger/cash book)

9.5. To note the budget situation to date.

## **10. Grants/Donations**

10.1. To consider any grant or donation requests received

## **11. Staffing Matters**

11.1. To note the Clerk's hours in May.

## **12. Confidential items**

12.1. To consider any items on the agenda that were identified as confidential.

## **13. Next meeting**

13.1. To confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 11 July 2024 at 7.00pm.

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