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## **Minutes of the Full Council Meeting of Wrose Parish Council**

Held on Thursday 9 May 2024 at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN.

The meeting commenced at 7.44pm and ended at 9.20pm

### **Present:**

Councillors: Jayne Allen, Kath Hirsh, Susan Hinchcliffe (part),  
Dave Jessop, Alex Ross-Shaw, and Gillian Thorne

Clerk: Ruth Thompson

Members of the public: 5 at start of the meeting.

### **1. (05/24) Chair's welcome and opening remarks.**

Cllr Alex Ross-Shaw welcomed everyone to the meeting.

### **2. (05/24) Apologies**

2.1. No apologies were received.

### **3. (05/24) Declarations of Interest**

No interests were declared.

### **4. (05/24) Public Participation**

4.1. PCSO Report – No PCSO attended the meeting, so no report was provided.

4.2. Updates on items raised by members of the public at previous meetings.

A member of the public commented that they were very disappointed to learn that at the last meeting the Parish Council had decided not to produce a printed newsletter. They advised that not all residents use Facebook which had been mentioned by the Parish Council as an alternative and that a simple A4 newsletter could have been an effective way of making sure that more local residents knew about the work of the Parish Council.

The value of a newsletter was recognised; however, councillors felt that the Parish Council did not have the resource capacity to produce and distribute a newsletter at the current time.

Cllr Alex Ross-Shaw and Cllr Dave Jessop gave updates on items raised previously by members of the public which were under the jurisdiction of Bradford Metropolitan District Council (BMDC) including the fact that:

- There had been a delay in repainting the road markings at the bottom of Carr Lane due to bad weather.
- The potholes had now been filled in Kingsway and a programme of work to fill others was being undertaken by BMDC.

A member of the public raised an issue about branches overhanging their property and a resulting issue of falling leaves. It was **NOTED** that this was outside the scope of Wrose Parish Council or BMDC to deal with as it was a private issue between the two properties.

A member of the public commented that they did not feel they were getting enough feedback on the issues they raised at the meeting. It was **NOTED** that many of these issues raised were the responsibility of BMDC and they often did not provide feedback.

A member of the public raised issues about drainage on Wesfield Lane and that a promised change in the road camber had not yet taken place. It was **NOTED** that such a change was unlikely to take place until the road was resurfaced and this was unlikely to happen until all the development work had been completed.

#### 4.3. Open public participation session.

No further items were raised.

### 5. (05/24) Minutes

5.1. It was **RESOLVED** to approve the minutes of the ordinary meeting of Wrose Parish Council held on 11 April 2024, as a true and accurate record of that meeting.

### 6. (05/24) Items of a confidential nature

6.1. No items on the agenda were considered to be of a confidential nature.

### 7. (05/24) Planning

7.1. Planning applications received.

Due to Cllr Alex Ross-Shaw's role as Portfolio and Programme Lead at BMDC, he did not take part in any of the discussions or vote on any of the planning applications listed below.

Reference	Address	Description	RESOLVED
24/01075/FUL <b>Response deadline 29 April.</b> Deadline extension requested	Grid Ref: 416459 436444 Location: 115 Ridgeway Shipley West Yorkshire BD18 1PJ	Proposal: Demolish existing garages and construct two three bedroom semi-detached dwellings	The Clerk to advise BMDC that the plans did not match the description, so the councillors felt unable to consider the application

24/01130/VOC Response <b>deadline 2 May.</b> Deadline extension requested	Grid Ref: 416712 437063 Location: Land South of Westfield Lane ShIPLEY West Yorkshire	Proposal: Variation of Condition 2 (approved plans) of planning permission 22/05279/MAF for housing development for 34 houses: To substitute drawings showing revised house type	The Clerk to advise BMDC that the councillors did not feel they had the technical expertise to consider the merits of the application
24/01168/HOU. <b>Response</b> <b>deadline 8 May.</b> Deadline extension requested	Grid Ref: 416660 437212 Location: 8 Welwyn Avenue ShIPLEY West Yorkshire BD18 1LL	Proposal: First Floor Side Extension Grid	The Clerk to advise BMDC that where windows at the first floor night compromise yjr neighbour's privacy they should be frosted.

## 8. (05/24) Wrose Parish Council

### 8.1. The King's portrait

The receipt of the King's portrait was **NOTED**.

It was **RESOLVED** that Cllr Alex Ross-Shaw would speak to Damian Fisher to see if Shipley Town Hall or Shipley Library would like to hang the picture in their building.

## 9. (05/24) Council events, land, open spaces and utilities

### 9.1. Updates on the provision of allotments

It was **NOTED** that there were no updates on the provision of the allotments.

A member of the public asked who the land belonged to and was informed that it was currently owned by BMDC and Incommunities

It was **NOTED** that the land had started to be used by children for football.

**Cllr Susan Hinchcliffe arrived at 8.33pm.**

A member of the public asked if the Parish Council thought it was good value for money to create allotments when only a limited number of residents would benefit from this.

It was **NOTED** that further work did need to be done on potential costs.

It was also **NOTED** that where there is a demand for allotments in a Parish the Parish Council has a statutory duty<sup>1</sup> to provide them.

### 9.2. Summer and autumn planting in Wrose

It was **NOTED** that a potential contractor had been identified but that they required further details of the planter dimensions to do a quote.

<sup>1</sup> Statutory duties are mandatory requirements on a Parish Council  
WPC Minutes Full Council – 9 May 2024 – V1.1

To enable the planting to be actioned prior to the June meeting if possible, it was **RESOLVED** to delegate a budget of up to £2500 to the Clerk, in consultation with the Chair, to pay for the Summer and Autumn planting. It was also **RESOLVED** that if the quote was less than the delegated budget the Clerk should investigate whether the 3 large planters outside Age UK could also be included in the planting.

### 9.3. Maintenance of the Council's land at Low Ash Road

It was **NOTED** that someone had cut the grass on the land at Low Ash Road but in doing so had destroyed all the planting that had been done. It was **NOTED** that Cllr Susan Hinchcliffe would speak to one of the local residents to see if she could determine who might have done this.

It was **RESOLVED** that the Clerk would enquire of the potential plant contractor how much it might cost to mow the land at Low Ash Road and for Cllr Jayne Allen to obtain some prices for strimmers.

It was **NOTED** that Cllr Dave Jessop said he intended to apply preservative to the 2 tier planters on Wrose Road at the junction with Snowden Road.

### 9.4. Wrose Summer Food

It was **NOTED** that a request had been made to BMDC to enable part of the highway near The Bold Privateer to be used for the Summer Food Festival and that a submission had been made to the SAG planning group for the event to take place.

It was **RESOLVED** to offer a contract to the same Music Director as last year and not to get additional quotes because of the specialist skills and experience he had and that the £600 quote was a reasonable cost for the services provided (This was the same price as the previous year).

It was **NOTED** that the Parish Council's insurance provider had indicated that a contractor who provided more than a labour only services contract under the direct control of the Council would not be covered by the Council's public liability insurance and that they would not provide cover for sole traders.

It was **RESOLVED** that contact should be made with the Music Director to discuss possible arrangements for public liability insurance and a budget of £200 was agreed which could be used to reimburse the music director for costs of obtaining such insurance.

It was **NOTED** that Cllr Alex Ross-Shaw advised that he would contact Liz Rowe to find out how much budget she thought would be needed to cover "on the day expenses" for the event, these could then be considered at the June meeting.

## **10. (05/24) Finance**

### 10.1. Schedule of payments for May 2024

It was **RESOLVED** to approve the Schedule of payments for May as listed below:

<b>Paid to:</b>	<b>Description of goods/services:</b>	<b>Reclaimable Vat</b>	<b>Total Value</b>
Wrose Carnival	Community Grant Scheme		£500.00
Ruth Thompson Clerk	File and notebook. Postage		£5.00 <u>0.85</u> £5.85

10.2. Direct debits and automatic payments made in April.

It was **NOTED** that there had been no direct debits or automatic payments in April.

10.3. British Gas invoice credit

The invoice credit given by British Gas for a failure to send documentation to the correct address was **NOTED**.

10.4. Bank reconciliation.

The bank reconciliation to 30 April 2024 (as evidenced by bank statements and ledger/cash book) was **NOTED**.

10.5. The budget.

The budget situation to date was **NOTED**.

Cllr Kath Hirsh, acting as financial controller, advised the Clerk of an apparent summation error on a new summary sheet provided in the Financial Control Pack.

## **11. (05/24) Grants/Donations**

11.1. Grant or donation requests received.

It was **NOTED** that no requests had been received.

## **12. (05/24) Staffing Matters**

12.1. The Clerk's hours in April were **NOTED**.

## **13. (05/24) Confidential items**

13.1. No items had been considered confidential.

## **14. Next meeting**

14.1. It was **RESOLVED** to confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 13 June 2024 at 7.00pm.

It was **RESOLVED** to close the meeting at 9.20pm

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