



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

Public notice

Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 10 October 2024 at 7:00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thomps

Ruth Thompson Cilca
Clerk/RFO
3 October 2024

AGENDA

1. Chair's welcome and opening remarks.

2. Apologies

- 2.1. To receive and note apologies from councillors who are unable to attend the meeting.
- 2.2. To consider acceptance of any reasons for absence.

3. To Note any Declarations of Interest

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To consider whether to approve any dispensation requests received.

4. Public Participation

- 4.1. To receive a report from the PCSO
- 4.2. To receive any updates on items raised by members of the public at previous meetings and consider if any further actions are required.
- 4.3. Open public participation session.

Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum session time of 10 minutes. Questions that cannot be readily answered may be brought up at the next convenient meeting.

5. Minutes

- 5.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 12 September 2024, as a true and accurate record of that meeting.

6. Items of a confidential nature

- 6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

7. Grants

- 7.1. To consider any grant requests.

8. Planning

- 8.1. To note that no applications have been received for consideration at the October meeting.

9. Wrose Parish Council

- 9.1. To consider insurance quotes
- 9.2. To consider the asset register
- 9.3. To consider the annual personal data review
- 9.4. To receive a report from Cllr Gillian Thorne on the 1 October Local Councils' Liaison Group meeting and consider if any actions are required
- 9.5. To consider a quote from the internal auditor for audit work for the year ending March 25.
- 9.6. To consider the interim report from the external auditor.

10. Council events, land, open spaces and utilities.

- 10.1. To consider the approach to dealing with storm damage and other similar events in Wrose
- 10.2. To note the response from Cllr Alex Ross-Shaw in relation to issues raised by Cllr Gillian Thorne on Wrose Wetlands and to consider if any further actions are required
- 10.3. To receive updates on the provision of allotments and to consider if any actions are required.
- 10.4. To receive updates on the management of green spaces in Wrose and consider if any actions are required.
- 10.5. To consider actions required to support remembrance activities in Wrose
- 10.6. To consider Christmas plans including:
 - Christmas lighting storage and installation quotes and approach to installation by BMDC
 - Christmas in Wrose:

- Possible use of blow-up Christmas grotto from BMDC
- Stalls and food retailers at Christmas market
- Whether to offer Incommunities a space at the Christmas market
- AgeUK plans including school choir
- Completion of Christmas market paperwork

10.7. To consider if there are any actions required in relation to Wrose Fest 2025 including confirmation of dates to key partners

10.8. To consider what involvement Wrose Parish Council might have in Bradford City of Culture 2025.

11. Finance

11.1. To receive and approve the schedule of payments for October 2024 as listed below:

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
BMDC	Play in the Park Services	£0	£3500

11.2. To note payments made in September that did not appear on September's schedule of payments but had been previously approved by the council

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
			None

11.3. To note direct debits or automatic payments made in September.

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Yu Energy	Electric supply to All Alone Road 1 to 31 August 2024	£0.78	£16.36
BMDC	Payroll charge - August		£1,097.16
Unity Trust Bank	Account fee – 3 months		£18.00

11.4. To note income received in September.

Paid from:	Description of goods/services:	Total Value
Unity Trust Bank	Interest	£496.60

11.5. To consider the bank reconciliation to 30 September 2024 (as evidenced by bank statements and ledger/cash book)

11.6. To note the budget situation to date

11.7. To consider the key features of the unity bank multicard and whether an application for a card should be made.

11.8. In line with the financial regulations, to consider the salary budget for 25/26

12. Staffing Matters

12.1. To note the Clerk's hours in September

13. Confidential items

13.1. To consider any other items on the agenda that were identified as confidential.

14. Next meeting

14.1. To confirm the date and time of the next ordinary meeting of Wrose Parish Council as, Thursday 14 November 2024 at 7.00pm.
