



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Rd, BD2 1LN on **Thursday 16 January 2025 at 7:00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thomps.

Ruth Thompson Cilca
Clerk/RFO
9 January 2025

AGENDA

1. Chair's welcome and opening remarks.

2. Apologies

- 2.1. To receive and note apologies from councillors who are unable to attend the meeting.
- 2.2. To consider acceptance of any reasons for absence.

3. To Note any Declarations of Interest

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To consider whether to approve any dispensation requests received.

4. Public Participation

- 4.1. To receive a report from the PCSO
- 4.2. To receive any updates on items raised by members of the public at previous meetings and consider if any further actions are required.
- 4.3. To consider any issues raised by members of the public to the Clerk or Councillors since the last meeting.
- 4.4. Open public participation session.

Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum session time of 10 minutes. Questions that cannot be readily answered may be brought up at the next convenient meeting.

5. Minutes

- 5.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 12 December 2024, as a true and accurate record of that meeting.

6. Items of a confidential nature

- 6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

7. Grants

- 7.1. To consider any grant requests.

8. Planning

- 8.1. To consider the planning applications received

Reference	Address	Description
24/04637/HOU. Response deadline 3 January. Extension requested.	Grid Ref: 416023 436886 Location: 15 Oakdale Grove Shipley West Yorkshire BD18 1NX	Proposal: Two storey side extension

9. Wrose Parish Council

- 9.1. To receive the report of the external auditor and consider if any actions are required.
- 9.2. To consider a vision statement and goals for Wrose Parish Council.
- 9.3. To consider the updated Data Protection Policy and Public Privacy Notice.
- 9.4. To consider the Data Protection Breach Policy
- 9.5. To consider delegating a budget to the Clerk to purchase a new printer when required
- 9.6. To note that St Cuthbert's will not be available on Thursday 13th February (date of next meeting) and to consider what action to take because of this.
- 9.7. To consider if Wrose Parish Council wishes to apply for a grant from The Wrose Community Association.
- 9.8. To consider whether to take up free membership of NACO as recommended by YLCA.
- 9.9. To receive a report on the visit to Wrose Buddies on Monday 13th January 2025.
- 9.10. To consider February renewal of Microsoft 365 for use by the Clerk.

10. Council events, land, open spaces and utilities.

- 10.1. To consider the Christmas lights provision including additional replacement times.

- 10.2. To consider the viability of the allotments project and any other actions that are required to progress the project at the current time.
- 10.3. To receive updates on progress with organisation of Wrose Fest 2025 and consider if any actions are required at the current time.
- 10.4. To consider what involvement Wrose Parish Council might have in Bradford City of Culture 2025.
- 10.5. To consider confirmation of the booking of the Summer 2025 Play in the Park events.
- 10.6. To consider if any actions are required in relation to the management of green spaces in Wrose.

11. Finance

11.1. To receive and approve the schedule of payments for January 2024 as listed below:

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Parish council Websites	Web hosting	£45.60	£273.60
Cllr Alex Ross-Shaw	Reimbursement of phone costs Sept, Oct, Nov, Dec. £6 each		£24
PKF Littlejohn	AGAR assurance review	£63	£378.00

11.2. To note payments made in December that did not appear on November’s schedule of payments but had been previously approved by the council

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
			None.

11.3. To note direct debits or automatic payments made in December.

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Yu Energy	Electric supply to All Alone Road 1 to 30 November 2024	£1.19	£25.03
BMDC	Payroll charge - November		£1097.16
Unity Trust Bank	Account fee – 1 month		£6.00

11.4. To note income received in December.

Paid from:	Description of goods/services:	Total Value
Stall Holders x2	Fee for Christmas Market Stall (this fee was refunded in December due to the cancellation of the market.	£35.00
Unity Trust Bank	Interest	£464.47

- 11.5. To consider the bank reconciliation to 31 December 2024 (as evidenced by bank statements and ledger/cash book)
- 11.6. To consider the budget situation to date and any necessary virements to fund the Clerks additional hours in January, February and March.
- 11.7. To consider what is a reasonable surplus to maintain in the current account and any bank transfer amounts required.
- 11.8. To consider the 2025.26 draft budget and to approve the precept request.

12. Staffing Matters

- 12.1. To note the Clerk's hours in December.

13. Confidential items

- 13.1. To consider any items on the agenda that were identified as confidential.

14. Next meeting

- 14.1. To consider the date, time and location of the next ordinary meeting of Wrose Parish Council.
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