



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Road, BD2 1LN on **Thursday 13 March 2025 at 7:00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thomps

Ruth Thompson Cilca
Clerk/RFO
6 March 2025

AGENDA

1. Chair's welcome and opening remarks.

2. Apologies

- 2.1. To receive and note apologies from councillors who are unable to attend the meeting.
- 2.2. To consider acceptance of any reasons for absence.

3. To Note any Declarations of Interest

- 3.1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To consider whether to approve any dispensation requests received.

4. Public Participation

- 4.1. To receive a report from the PCSO
- 4.2. To receive any updates on items raised by members of the public at previous meetings and consider if any further actions are required.
- 4.3. To consider any issues raised by members of the public to the Clerk or Councillors since the last meeting.
- 4.4. Open public participation session.

Members of the public and press are invited to raise any questions or issues z Questions that cannot be readily answered may be brought up at the next convenient meeting.

5. Minutes

- 5.1. To approve minutes of the ordinary meeting of Wrose Parish Council held on 13 February 2025, as a true and accurate record of that meeting.

6. Items of a confidential nature

- 6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

7. Grants

- 7.1. To consider any grant requests.
7.2. To note that the community grant awarded to Wrose Carnival has not yet been spent and to consider if any actions are required given the council's grant policy conditions.

8. Planning

- 8.1. To consider the planning applications received

Reference	Address	Description
24/04653/CLP Response deadline 13 March. Extension requested.	Grid Ref: 415891 437021 Location: 31 Snowden Road ShIPLEY West Yorkshire BD18 1JD	Proposal: Attached garage converted into laundry and storage space
25/00579/HOU Response deadline 21 March	Grid Ref: 416541 437080 Location: 2 Cotswold Avenue ShIPLEY West Yorkshire BD18 1LR	Proposal: Single storey side and rear extension

9. Wrose Parish Council

- 9.1. To consider the proposed vision statement and goals for Wrose Parish Council.
9.2. To review and consider the Risk Register
9.3. To review and consider the updated equal opportunities policy
9.4. To consider adding information about privacy notices to Wrose Parish Council emails via the signature strip
9.5. To note the additional guidance produced by NALC on the Councillor Code of Conduct
9.6. To confirm the contact details for individuals and groups to be invited to the Annual Parish Meeting.
9.7. To consider any submitted ideas for a grant application by Wrose Parish Council to Wrose Community Association.
9.8. To receive an update on opening an account an account with ACW and consider if any other actions are required at the current time.

10. Council events, land, open spaces and utilities.

- 10.1. To consider gritting and grit bin requirements
- 10.2. To consider whether to take part in **GBSpringClean**
- 10.3. To receive updates on the allotment project and consider if any actions are required at the current time.
- 10.4. To receive updates on progress with the organisation of Wrose Fest 2025 and consider if any actions are required at the current including:
 - 10.4.1. Review of proposed date.
- 10.5. To receive updates on Bradford City of Culture 2025 and consider if any actions are required at the current time
- 10.6. To receive updates on the management of green spaces in Wrose and consider if any actions are required at the current time including:
 - 10.6.1. The consideration of a mowing quote for land at Low Ash Road.

11. Finance

11.1. To receive and approve the schedule of payments for March 2025 as listed below:

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Alex Ross-Shaw	Phone costs January and February £6x2		£12
Ruth Thompson	2 cards £2x2 Stamps 0.85 x2 Printer ink Printing paper Planter preservative and compost Donation following Cllr bereavement	£9.83 £12.00	£4.00 £1.70 £58.99 £3.99 £71.98 <u>£30.00</u> £170.66
St Cuthberts	January and February Room hire		£60

11.2. To note payments made in February that did not appear on January’s schedule of payments but had been previously approved by the council

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
			None

11.3. To note direct debits or automatic payments made in February.

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Yu Energy	Electric supply to All Alone Road 1 to 31 January 2025	£1.47	£30.87
BMDC	Payroll charge - January		£1392.01
Unity Trust Bank	Account fee – 1 month		£6.00

11.4. To note income received in February.

Paid from:	Description of goods/services:	Total Value
		None

11.5. To consider the bank reconciliation to 28 February 2025 (as evidenced by bank statements and ledger/cash book)

11.6. To consider the budget situation to date

11.7. To consider any interim updates to the 25.26 budget

12. Staffing Matters

12.1. To note the Clerk's hours in February.

13. Confidential items

13.1. To consider any items on the agenda that were identified as confidential.

14. Next meeting

14.1. To consider the date, time and location of the next ordinary meeting of Wrose Parish Council.
