



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Road, BD2 1LN on **Thursday 13 November 2025 at 7.00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thomps.

Ruth Thompson Cilca
Clerk/RFO
6 November 2025

AGENDA

1. Chair's welcome and opening remarks.

2. Apologies

- 2.1. To receive and note apologies from councillors who are unable to attend the meeting.
- 2.2. To consider acceptance of any reasons for absence.

3. To Note any Declarations of Interest

- 3.1. To note declarations of interests not already declared under Members' Code of Conduct or Members Register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To consider whether to approve any dispensation requests received.

4. Public participation session

- 4.1. To receive a report from the PCSO if in attendance.
- 4.2. To receive any updates on items raised by members of the public at previous meetings and consider if any further actions are required.
- 4.3. To note, or consider, any issues raised by members of the public to the Clerk or Councillors since the last meeting

4.4. Open public participation session. *Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum session time of 10 minutes.*

5. Minutes

5.1. To approve the minutes of the Ordinary meeting of Wrose Parish Council held on 9 October 2025, as a true and accurate record of that meeting.

6. Items of a confidential nature

6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

7. Grants

7.1. To consider a further amendment to the use of a grant provided to Wrose Carnival
7.2. To consider amendments to the request made by Wrose Runners

8. Planning

8.1. To consider the planning applications received

Reference	Address	Description
25/03772/HOU Response deadline 24 October. Deadline extension requested	Grid Ref: 416339 436986 Location: 17 Thorn Close Shipley West Yorkshire BD18 1NH	Proposal: Single storey front and rear extension

9. Wrose Parish Council

9.1. To consider the biodiversity policy
9.2. To note the disposal of the obsolete council printer in accordance with financial regulations 16.4 and consider the updated Asset Register
9.3. To review the current meeting action point list and consider if some items assigned to councillors can now be closed
9.4. To consider quotes for the appointment of an internal auditor for the financial year ending March 2026

10. Council events, land, open spaces and utilities.

10.1. To note light inspections completed by Cllr Dave Jessop
10.2. consider a quote for the storage and testing of Christmas lights for the year ending December 2026.
10.3. To receive any updates on Christmas activities in Wrose and consider what support the Parish Council might give to these.

10.4. To receive any updates on the Play in the Park 25 events and options for summer 2026 and to consider whether to provisionally book the events for next year subject to budget review confirmation.

10.5. To receive any updates on the management of green spaces and planters in Wrose and consider if any actions are required at the current time.

10.6. To receive any updates on the provision of allotments and to consider any actions that are required at the current time.

10.7. To receive any updates from BMDC Parks Team on play equipment that could be funded from Cil receipts and agreements with BMDC relating to the ongoing insurance and maintenance of these items.

10.8. To receive any updates on the planning for Wrose Fest 2026 and consider if any actions are required at the current time.

11. Finance

11.1. To receive and approve the schedule of payments for November 2025 as listed below:

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Ruth Thompson - Clerk	Plants and feed for planters and barrier baskets (Delegated budget £300)		£19.94
	Printer (delegated budget £300)	Not claimable as supplier did not put name of WPC on receipt and will not amend document once issued	<u>£259.99</u>
	Total		<u>£279.93</u>

11.2. To note direct debits or automatic payments made in October

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Yu Energy	Electric supply to All Alone Road 1 to 30 September 2025	£0.97	£20.32
BMDC	Payroll charge - September		£1,434.23
Unity Trust Bank	Account fee – 1 month		£6.00

11.3. To note that the approved (October) payment for watering services was not paid by bank transfer but will now be collected by direct debit in November

11.4. To note how BMDC deals with accounts that have both direct debits and manual payments and to consider the implications of this.

11.5. To note that no income was received in October.

11.6. To consider the bank reconciliation to 31 October 2025 (as evidenced by bank statements and ledger/cash book)

11.7. To consider the budget situation to date and the first draft of the 26.27 budget

12. Staffing Matters

12.1. To note the Clerk's hours in October 2025

12.2. To consider carry forward of holiday/additional hours from 2025

12.3. To consider the increase in the Clerk's hours from 1 January 2026 because of the addition of green space management duties.

12.4. To consider a one-point increase in the Clerk's spine point effective 1 January 2026.

13. Confidential items

13.1. To consider any items identified as confidential.

14. Next meeting

14.1. To confirm the date, time and location of the next ordinary meeting of Wrose Parish Council
