



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Road, BD2 1LN on **Thursday 8 January 2026 at 7.00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thomps.

Ruth Thompson Cilca
Clerk/RFO
2 January 2026

AGENDA

1. Chair's welcome and opening remarks.

2. Apologies

- 2.1. To receive and note apologies from councillors who are unable to attend the meeting.
- 2.2. To consider acceptance of any reasons for absence.

3. To Note any Declarations of Interest

- 3.1. To note declarations of interests not already declared under Members' Code of Conduct or Members Register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To consider whether to approve any dispensation requests received.

4. Public participation session

- 4.1. To receive a report from the PCSO if in attendance.
- 4.2. To receive any updates on items raised by members of the public at previous meetings and consider if any further actions are required.
- 4.3. To note, or consider, any issues raised by members of the public to the Clerk or Councillors since the last meeting
- 4.4. Open public participation session. *Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a **maximum session time of 10 minutes.***

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5. Minutes

- 5.1. To approve the minutes of the Ordinary meeting of Wrose Parish Council held on 11 December 2025, as a true and accurate record of that meeting.

6. Items of a confidential nature

- 6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

7. Grants

- 7.1. To consider any grant requests submitted and receive updates on grants provided:

8. Finance

- 8.1. To receive and approve the schedule of payments for January 2026 as listed below:

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Ruth Thompson	Plants	£6.65 £4.25	£39.87 <u>£25.54</u> £6.41
	Printing paper		<u>£4.75</u>
	Items for Wrose Runners		
	5 light bands ¹		£44.95
	8 Hats	£7.50	£28.38
	3 light bands	£4.73 £5.34	<u>£31.96</u> £105.29
	Total		<u><u>£175.45</u></u>
St Cuthberts	Room hires: October, November and December		£90.00
Alex Ross-Shaw	Clerk's phone: October, November and December	£3	£18.00

- 8.2. To note direct debits or automatic payments made in December

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Yu Energy	Electric supply to All Alone Road 1 to 30 November 2025	£1.19	£25.06
BMDC	Payroll charge – November		£1,233.27

¹ Supplier would only allow 5 to be purchased at any one time.

BMDC	Payroll Charge – December? Awaiting confirmation from BMDC		£1,233.27
Unity Trust Bank	Account fee – 1 month		£6.00

8.3. To note that **£491.72** of bank interest income was received in December.

8.4. To consider the bank reconciliation to 31 December 2025 (as evidenced by bank statements and ledger/cash book)

8.5. To consider the budget situation to date

8.6. To consider the draft 26.27 budget and determine the precept for financial year 26.27

9. Planning

9.1. To consider the planning applications received

Reference	Address	Description

10. Council events, land, open spaces and utilities.

10.1. To note any issues with Christmas lights and consider if any action is required at the current time.

10.2. To consider the updated Christmas lights quote from BMDC

10.3. To consider any updates on play events for Summer 2026 and confirmation of provisional bookings following consideration of precept.

10.4. To receive any updates on the management of green spaces and planters in Wrose and consider if any actions are required at the current time.

10.5. To receive any updates on the provision of allotments and to consider any actions that are required at the current time.

10.6. To receive any updates on public consultation regarding play equipment that could be funded from Cil receipts and agreements with BMDC relating to the ongoing insurance and maintenance of these items and consider if any actions are required at the current time.

10.7. To receive any updates on the planning for Wrose Fest 2026 and consider if any actions are required at the current time.

11. Wrose Parish Council

11.1. To note that no request for a councillor vacancy to be filled by election has been requested and to consider what actions can be taken to co-opt a councillor

11.2. To consider amendments to the payroll service agreement

- 11.3. To consider any changes to the bank mandate
- 11.4. To receive updates on the date for the data protection workshop and consider if any actions are required at the current time
- 11.5. To consider a draft expense policy
- 11.6. To consider the grants policy²

12. Staffing Matters

- 12.1. To note the Clerk's hours in December 2025

13. Confidential items

- 13.1. To consider any items identified as confidential.

14. Next meeting

- 14.1. To confirm the date, time and location of the next ordinary meeting of Wrose Parish Council
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² As part of the review of policies requested by the internal auditor for 2025.26
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