



Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Road, BD2 1LN on **Thursday 12 February 2026 at 7.00pm.**

The business to be transacted at this meeting is detailed below.

Ruth Thompson —

Ruth Thompson Cilca

Clerk/RFO

5 February 2026

AGENDA

1. Chair's welcome and opening remarks.

2. Apologies

- 2.1. To receive and note apologies from councillors who are unable to attend the meeting.
- 2.2. To consider acceptance of any reasons for absence.

3. To Note any Declarations of Interest

- 3.1. To note declarations of interests not already declared under Members' Code of Conduct or Members Register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To consider whether to approve any dispensation requests received.

4. Public participation session

- 4.1. To receive a report from the PCSO if in attendance.
- 4.2. To receive any updates on items raised by members of the public at previous meetings and consider if any further actions are required.
- 4.3. To note, or consider, any issues raised by members of the public to the Clerk or Councillors since the last meeting

4.4. Open public participation session. *Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a maximum session time of 10 minutes.*

5. Minutes

5.1. To approve the minutes of the Ordinary meeting of Wrose Parish Council held on 8 January 2026, as a true and accurate record of that meeting.

6. Items of a confidential nature

6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

7. Grants

7.1. To consider any grant requests submitted and receive updates on grants provided:

8. Finance

8.1. To receive and approve the schedule of payments for February 2026 as listed below:

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
BMDC	Christmas lights Storage and Testing for 2025	£198.00	£1188.00
Charlestown	Christmas lights deinstall	£99.00	£594.00
Alex Ross-Shaw	Microsoft 365 renewal payment reimbursement		£84.99

8.2. To note direct debits or automatic payments made in January

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Yu Energy	Electric supply to All Alone Road 1 to 31 Dec 2025	£1.29	£27.12
BMDC	Payroll charge – December salary payment, that would normally be paid in January, had been incorrectly taken by BMDC in December so no payment needed in January.		£0
Unity Trust Bank	Account fee – 1 month		£6.00

8.3. To note that **£268.41** of VAT reclaim income was received in January.

8.4. To consider the bank reconciliation to 31 January 2026 (as evidenced by bank statements and ledger/cash book)

8.5. To consider the budget situation to date and any updates to the 26.27 budget

9. Planning

9.1. To consider the planning applications received

Reference	Address	Description
25/04761/VOC	Grid Ref: 417224 436541 Willow Grange Wrose Road Bradford West Yorkshire BD2 1L	Proposal: Variation of condition 2 (approved plans) of planning permission 22/01129/FUL for Construction of detached dwelling: To substitute drawings showing changes to roof height, windows, entrance gable, dormer windows and reconfiguration of internal layout

10. Council events, land, open spaces and utilities.

10.1. To consider a quote for the replacement of Christmas string lights (still awaiting these at present).

10.2. To consider any updates on play events for Summer 2026

10.3. To receive any updates on the management of green spaces and planters in Wrose and consider if any actions are required at the current time.

10.4. To receive any updates on the provision of allotments and to consider any actions that are required at the current time.

10.5. To receive any updates on public consultation regarding play equipment that could be funded from Cil receipts and agreements with BMDC relating to the ongoing insurance and maintenance of these items and consider if any actions are required at the current time.

10.6. To receive any updates on the planning for Wrose Fest 2026 and consider if any actions are required at the current time.

11. Wrose Parish Council

11.1. To consider the payment of SLCC membership for the Clerk

11.2. To consider any changes to the bank mandate

11.3. To consider the data protection guidance, check list and risk assessments produced by the clerk and any other data protection matters.

11.4. To consider a draft expense policy

11.5. To consider the grants policy¹

11.6. To agree the dates and format of the Annual Meeting and Annual Parish Meeting.

11.7. To consider any necessary changes to the financial regulations and or Standing Orders to support the new approach to payment of payroll charges to BMDC

11.8. To consider setting up a Wrose Parish Council Facebook page

12. Staffing Matters

12.1. To note the Clerk's hours in January 2026.

13. Confidential items

13.1. To consider any items identified as confidential.

14. Next meeting

14.1. To confirm the date, time and location of the next ordinary meeting of Wrose Parish Council

¹ As part of the review of policies requested by the internal auditor for 2025.26
WPC Public Notice and Agenda – 12 February 2026 –V1.0