



Minutes of the Full Council Meeting of Wrose Parish Council

Held on Thursday 12 February 2026 at St Cuthberts Church, 71 Wrose Road, BD2 1LN.

The meeting commenced at 7.02pm and ended at 9.21pm

Present:

Councillors: Kath Hirsh, Dave Jessop, Gillian Thorne.

Clerk: Ruth Thompson

Members of the public: 2 at start of meeting

1. (02/26) Chair's welcome and opening remarks.

In the absence of Cllr Alex Ross-Shaw it was **RESOLVED** to appoint Cllr Dave Jessop as Chair to the meeting. Cllr Dave Jessop welcomed everyone to the meeting with a particular welcome to members of the public.

2. (02/26) Apologies

2.1. Apologies given by Cllr Alex Ross-Shaw were **NOTED**.

2.2. It was **RESOLVED** to accept the reasons for absence for Cllr Alex Ross-Shaw

3. (02/26) Declarations of Interest

3.1. None declared

4. (02/26) Public participation session

4.1. PCSO report

It was **NOTED** that a PCSO officer had not attended the meeting, or provided a crime report, for considerable time despite invitations by the Clerk.

It was **RESOLVED** that **Cllr Gillian Thorne** would discuss this with SCAPAG

4.2. Updates on items raised by members of the public at previous meetings.

None provided (no outstanding actions other than PCSO attendance requested)

4.3. Issues raised by members of the public to the Clerk or Councillors since the last meeting.

It was **NOTED** that the following issues had been raised to the Clerk:

Parking issues at Plumton end

It was **NOTED** that Cllr Susan Hincliffe (in her capacity as a BMDC Ward Councillor) was aware of the issue and in correspondence with the resident about the issue.

Traffic safety measures around Masjid Ayesha

It was **NOTED** that the Clerk was awaiting confirmation from the member of the public that their details could be forwarded to Cllr Alex Ross-Shaw to deal with in his capacity as District Ward Councillor

Ongoing water leakage on West View Avenue, BD18

It was **NOTED** that Cllr Dave Jessop had arranged a location visit with an officer from Bradford Metropolitan District Council (BMDC) to investigate the water leakage issue

4.4. Open public participation session.

A member of the public raised the issue of wet, leaf strewn and slippery pavements across many areas in Wrose. Another member of the public reported that they had in fact been in discussions with BMDC regarding this issue and will be meeting with a BMDC officer to discuss street cleaning.

5. (02/26) Minutes

5.1. It was **RESOLVED** to approve the minutes of the Ordinary meeting of Wrose Parish Council held on 8 January 2026, as a true and accurate record of that meeting.

6. (02/26) Items of a confidential nature

6.1. No items were considered confidential.

7. (02/26) Grants

7.1. It was **NOTED** that the Clerk had had some preliminary discussions with a representative from Salts Tennis Club about a future grant application to provide free summer tennis coaching for children in Wrose.

A short discussion was held on other groups that might like to apply for support. It was **RESOLVED** that **the Clerk** would ask Cllr Alex Ross-Shaw if he had any details of a potential application from a local music group.

8. (02/26) Finance

8.1. It was **RESOLVED** to approve the schedule of payments for February 2026 as listed below:

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
BMDC	Christmas lights Storage and Testing for 2025	£198.00	£1188.00
Charlestown	Christmas lights deinstall	£99.00	£594.00
Alex Ross-Shaw	Microsoft 365 renewal payment reimbursement		£84.99

8.2. The following direct debits or automatic payments made in January were **NOTED**

Paid to:	Description of goods/services:	Reclaimable Vat	Total Value
Yu Energy	Electric supply to All Alone Road 1 to 31 Dec 2025	£1.29	£27.12
BMDC	Payroll charge – December salary payment, that would normally be paid in January, had been incorrectly taken by BMDC in December so no payment needed in January.		£0
Unity Trust Bank	Account fee – 1 month		£6.00

8.3. The **£268.41** of **VAT reclaim** income received in January was **NOTED**.

8.4. It was **RESOLVED** to approve the bank reconciliation to 31 January 2026 (as evidenced by bank statements and ledger/cash book)

8.5. The budget situation to date was **NOTED** as were updates to the 26.27 draft budget due to changes to the estimated final carry forward figure.

9. Planning

9.1. It was **RESOLVED** to make no comment on the following planning application.

Reference	Address	Description
25/04761/VOC	Grid Ref: 417224 436541 Willow Grange Wrose Road Bradford West Yorkshire BD2 1L	Proposal: Variation of condition 2 (approved plans) of planning permission 22/01129/FUL for Construction of detached dwelling: To substitute drawings showing changes to roof height, windows, entrance gable, dormer windows and reconfiguration of internal layout

10. (02/26) Council events, land, open spaces and utilities.

10.1. Replacement of Christmas string lights

It was **NOTED** that the Clerk was still awaiting a quote for installation from the BMDC approved contractor.

10.2. Play events for Summer 2026

It was **NOTED** that Play Bradford has advised that they would not be able to offer a trial event at half term; however, the events to be provided by BMDC at Claremont Park over the summer were all confirmed.

A short discussion was held about how to accommodate the requirements of children with special educational needs at Play in the Park events.

10.3. Management of green spaces and planters in Wrose

It was **NOTED** that the insurance company had sent an email to the Clerk reminding them that regular risk assessments should be undertaken in relation to any land owned by the Council.

A short discussion was held about the risk associated with the small piece of land owned by the Parish Council.

It was **RESOLVED** that **the Clerk** would update the risk register to show the risk of falling tree branches with a mitigation action to include a tree inspection. It was further **RESOLVED** that **the Clerk** would contact the Parks department at BMDC to investigate whether they could undertake a professional inspection of the tree and if so at what cost.

10.4. Allotments/community gardens provision

It was **NOTED** that Cllr Alex Ross-Shaw had produced a draft vision statement for the land off Haslam Grove and some feedback on this had been provided to him by Cllr Kath Hirsh and the Clerk.

It was **NOTED** that Cllr Dave Jessop offered to deliver letters to residents in Oakdale Road if public engagement in the immediate vicinity was wanted at some point.

10.5. Updates on public consultation regarding play equipment to be funded by Wrose Parish Council

As Cllr Alex Ross-Shaw, who is leading on the consultation, was not present at the meeting it was **RESOLVED** to carry this item forward to the March meeting.

10.6. Updates on the planning for Wrose Fest 2026

As Cllr Alex Ross-Shaw, who is leading on this project, was not present at the meeting it was **RESOLVED** to carry this item forward to the March meeting.

11. (02/26) Wrose Parish Council

11.1. Payment of SLCC membership for the Clerk

It was **RESOLVED** that SLCC membership would be paid for and **the Clerk** could apply for the membership.

11.2. To consider any changes to the bank mandate

In the absence of Cllr Susan Hinchliffe, who was to be added to the bank mandate, it was **RESOLVED** to carry this item forward to the March meeting.

11.3. Data protection compliance.

The Clerk provided councillors with a hard copy of some summary data protection guidance together with a checklist for councillors to complete to evidence that they were following the guidance. Completion of the checklists should help councillors assess the level of the parish council's data protection legislation compliance which they must do when they complete this year's Annual Return.

11.4. Draft expense policy

It was **RESOLVED** to adopt the draft expense policy.

11.5. To consider the grants policy¹

It was **RESOLVED** to approve the updated grants policy.

11.6. To agree the dates and format of the Annual Meeting and Annual Parish Meeting.

It was **RESOLVED** to hold the Annual Meeting and the Annual Parish Meeting on Thursday 14 May 2026 with the meeting timings to be the same as in 2025.

A short discussion was held on the proposed format of the Annual Parish Meeting. It was **RESOLVED** that **councillors** would reflect further on the agenda for this meeting and it would be considered again at the March meeting.

11.7. Financial regulations update.

It was **RESOLVED** to approve the proposed changes to the financial regulations. The principal change was to meet the payment procedure change, requested by the payroll provider, to be implemented.

11.8. The setting up of a Wrose Parish Council Facebook page

Given meeting time constraints for a full discussion on the management of the page, it was **RESOLVED** to carry this item forward to the March meeting.

12. (02/26) Staffing Matters

12.1. The Clerk's hours, including holiday, in January 2026 were **NOTED**.

¹ As part of the review of policies requested by the internal auditor for 2025.26

13. (02/26) Confidential items

13.1. No items had been considered confidential.

14. (02/26) Next meeting

14.1. It was **RESOLVED** to confirm the date, time and location of the next ordinary meeting of Wrose Parish Council as 12 March 2026, commencing at 7pm to be held at St Cuthberts Church, 71 Wrose Road, BD2 1LN. It was **RESOLVED** to close the meeting at 9.21pm.

A short discussion was then held on the provision of defibrillators in Wrose and a fund-raising event that a member of the public was organising.
