



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

Minutes of the Full Council Meeting of Wrose Parish Council

Held on Thursday 14 May 2026 at St Cuthberts Church, 71 Wrose Road, BD2 1LN.

The meeting commenced at 8.00pm and ended at 8.41pm

Present:

Councillors: Susan Hinchcliffe, Kath Hirsh, Dave Jessop, Alex Ross-Shaw
(in part), Gillian Thorne.

Clerk: Ruth Thompson

Members of the public: Three at start of meeting

1. (05/26) Chair's welcome and opening remarks.

Cllr Alex Ross-Shaw welcomed everyone to the meeting

2. (05/26) Apologies

2.1. None received – all councillors present

3. (05/26) Declarations of Interest

3.1. None declared

4. (05/26) Minutes

4.1. It was **RESOLVED** to approve the minutes of the ordinary meeting of Wrose Parish Council held on 9th April 2026, as a true and accurate record of that meeting.

5. (05/26) Items of a confidential nature

5.1. No items were considered confidential.

6. (05/26) Grants

6.1. There were no items for consideration.

7. (05/26) Finance

7.1. It was **RESOLVED** to approve the schedule of payments for May 2026 as listed below:

Paid to:	Description of goods/services:	Reclaimable VAT	Total Value
BMDC	Tree report	£50	£300
IAS	Internal Audit Report	None charged	£400.00
Ruth Thompson	Correction. Incorrect addition of invoices on 9 April agenda		£1

7.2. The following direct debits or automatic payments made in April were **NOTED**.

Paid to:	Description of goods/services:	Reclaimable VAT	Total Value
Yu Energy	Electricity supply to All Alone Road 1 to 31 March 2026	£1.06	£22.19
Unity Trust Bank	Account fee – 1 month	None charged	£7.00

7.3. **April payroll costs of £1,327.36** (paid by bacs transfer in April) were **NOTED**:

7.4. The **following income received** in April was **NOTED**:

Received from:	Description of goods/services:	Total Value
BMDC	Precept	£39,535.00
HMRC	VAT reclaim	£754.12

7.5. It was **NOTED** that **£0** was transferred from the savings account to the current account in April.

7.6. The bank reconciliation to 30 April 2026 (as evidenced by bank statements and ledger/cash book) was **NOTED**.

7.7. The budget situation to date was **NOTED**.

8. (05/26) Planning

8.1. It was **RESOLVED** to consider the planning and licensing applications received towards the end of the meeting.

9. (05/26) Council events, land, open spaces and utilities

9.1. Management of green spaces and planters in Wrose

It was **RESOLVED** to approve the tree works notification letter and for the **Clerk** to deliver it to residents who were adjacent to the green where the work would take place.

9.2. Provision of a community garden and allotments space

It was **NOTED** that Cllr Jessop had now delivered the community garden consultation letter to residents living near the site. However, no responses had yet been received by the Clerk.

A member of the public at the meeting commented that some residents had previously objected to use of the site as allotments and asked to be kept informed of developments.

9.3. Purchase and installation of play equipment

It was **NOTED** that Bradford Metropolitan District Council (BMDC) had been informed of the Parish Council's decision to fund two pieces of play equipment for Claremont Park subject to written confirmation of BMDC's responsibility for insurance and maintenance of the items.

9.4. Wrose Live 2026

It was **NOTED** that the public safety notification had been submitted by Cllr Alex Ross-Shaw.

The Clerk was asked to send Cllr Alex Ross-Shaw a reminder email requesting confirmation of public liability insurance cover from the stage company.

10. (05/26) Wrose Parish Council

10.1. Internal Auditor report.

The contents of the report of the internal auditor were **NOTED**.

It was **RESOLVED** that the Clerk would undertake further research on the redaction of signatures on AGAR documents¹.

It was **RESOLVED** that an interim internal audit would not be required.

10.2. Representative for an evening meeting on May 27th with Dr Lorraine O'Donnell, Chief Executive of Bradford Council.

It was **RESOLVED** not to send a representative to this meeting.

11. (05/26) Staffing Matters

11.1. The Clerk's hours in April 2026 were **NOTED**.

¹ It was **RESOLVED** in the Annual meeting that the Clerk would obtain a quote from the insurance company to increase the level of the fidelity guarantee.

12. (05/26) Confidential items

12.1. No items had been considered confidential.

Cllr Alex Ross-Shaw left the meeting at 8.26pm

It was **RESOLVED** to consider the planning applications at this point in the meeting.

Reference	Address	Description	RESOLUTION
Response deadline: 20/05/2026	Papa John's Pizza, Unit 3, 105 Wrose Road, Shipley, BD18 1HX	APPLICATION FOR PREMISES LICENCE	To make no comment
26/01231/HOU Response deadline 12/05/2026. Extension requested	Grid Ref: 416633 436365 Location: 389 Livingstone Road Wrose Bradford West Yorkshire BD2 1QD	Proposal: Construction of a detached Garage building, side facing Porch extension, front	To make no comment
26/01226/HOU Response deadline 12/05/2026. Extension requested. granted to 19 May	Grid Ref: 417436 436676 Location: 15 Highfield Grove Bradford West Yorkshire BD10 8QW	Proposal: Side extension above existing garage	To make no comment
26/00470/HOU Response deadline 01/05/2026. Extension requested, granted to 19 May	Grid Ref: 415814 436586 Location: 138 Gaisby Lane Shipley West Yorkshire BD18 1AQ	Proposal: Conversion of existing double garage to annexe; to include new window and door openings	To make no comment
26/01157/CLP Response deadline 20/05/2026	Grid Ref: 415910 437103 Location: 25 Elm Road Shipley West Yorkshire BD18 1JN	Proposal: Conversion of 2 flats to back to single dwelling	To make no comment
26/01579/HOU Response deadline 28/05/2026	Grid Ref: 416571 436931 Location: 10 Plumpton Drive Bradford West Yorkshire BD2 1PJ	Proposal: Two storey side extension Grid Ref:	To make no comment
Calderdale Energy Park Statutory consultation Response deadline 10 June	Walshaw Moor, situated north of Hebden Bridge,	Summary: Up to 34 wind turbines, Provision of the Western Access Route and Eastern Access Route,	To object to the proposal based on the damage to the natural environment in an important historical and cultural site.

13. (05/26) Next meeting

13.1. It was **RESOLVED** to confirm the date, time and location of the next ordinary meeting of Wrose Parish Council as Thursday 11th June commencing at 7pm and to be held at St Cuthberts Church, 71 Wrose Road, BD2 1L.

It was **RESOLVED** to close the meeting at 8.41pm.