



Minutes of the Full Council Meeting of Wrose Parish Council

Held on Thursday 13 August 2026 at St Cuthbert's Church, 71 Wrose Road, BD2 1LN.
The meeting commenced at 7.04pm and ended at 8.22pm

Present:

Councillors: Susan Hinchcliffe, Dave Jessop, Alex Ross-Shaw, and Gillian Thorne.

Clerk: Ruth Thompson

Members of the public: 2 at start of meeting

1. (08/26) Chair's welcome and opening remarks.

Cllr Alex Ross-Shaw welcomed everyone to the meeting and asked Councillors and the Clerk to introduce themselves to the members of the public present.

2. (08/26) Apologies

2.1. Apologies for absence were received from Cllr Kath Hirsh.

2.2. It was **RESOLVED** to accept the reasons for absence submitted.

3. (08/26) Declarations of Interest

3.1. No declarations of interest were made other than those already declared under the Members' Code of Conduct or the Register of Disclosable Pecuniary Interests.

4. (08/26) Public participation session

4.1. PCSO report. No PCSO was in attendance, so no report was provided.

4.2. Updates on items raised by members of the public at previous meetings

It was **NOTED** that the issues raised at the last meeting that were the responsibility of Bradford Metropolitan District Council (BMDC) had been reported to BMDC by the Clerk. The following responses had been received from BMDC:

Issue	Update
Dim streetlights	The lights on Cheltenham Road were commissioned January 2024.

	The new LED streetlights are a different colour temperature to the old sodium lights and may not seem as bright, but they do meet the current British Standards for the classification of the road.
Camera to detect fly tipping	BMDC officer investigating if case can be made to install a camera.
Pavement weeds	BMDC undertake weed spraying 3 times a year in April/May, July and September.
Overhanging branches	BMDC notified and will investigate in the next 6 weeks.

Cllr Dave Jessop reported that the pothole on Kingsway had now been mended.

4.3. Issues raised by members of the public to the Clerk or Councillors since the last meeting

Councillors were provided with information on the wide range of issues that the Clerk had responded to since the last meeting.

4.4. Open public participation session.

A member of the public advised that there were several potholes near the Five Lane Ends Morrisons store. It was **NOTED** that this location was outside of the Wrose Parish. It was suggested that the member of public raise this issue with the District Ward Councillor for that area.

A member of the public asked if the Chair of the Willows Residents' Association could be invited to attend the next Wrose Parish Council meeting. It was **RESOLVED** that an invitation could be sent and that the member of the public would provide contact details so **the Clerk** could send out an invitation.

5. (08/26) Minutes

- 5.1. It was **RESOLVED** to approve the minutes of the Ordinary Meeting of Wrose Parish Council held on 9 July 2026, as a true and accurate record of that meeting.

6. (08/26) Items of a confidential nature

- 6.1. It was **NOTED** that the interview of a prospective councillor applicant could be treated as a confidential item, although the decision to appoint would be made in public.

7. (08/26) Grants

7.1. Grant requests

A request by Salts Tennis Club to increase the per child contribution from £25 to £35 (with the maximum grant spend remaining at £500) was considered. It was **RESOLVED** to agree to this request. **The Clerk** was asked to inform the club of this decision.

8. (08/26) Finance

- 8.1. It was **RESOLVED** to receive and approve the schedule of payments for July 2026 as listed below:

Paid to:	Description of goods/services:	Reclaimable VAT	Total Value
Alex Ross-Shaw	Clerk's phone charge: April, May, June and July 2026 at £6 each	£4	£24
Ruth Thompson Clerk	Printing paper	£1.31	£7.90
St Cuthbert's	Room hire: April, May, June 2026	None	£90.00
Pure Water Windows	Planter watering services – 5 weeks	None	£270.00

8.2. The following direct debits or automatic payments made in July were **NOTED**.

Paid to:	Description of goods/services:	Reclaimable VAT	Total Value
Information Commissioner's Office	Annual fee to ICO	None	£47.00
Yu Energy	Electricity supply to All Alone Road 1 to 30 June 2026	£0.93	£19.53
Unity Trust Bank	Account fee – 1 month	None	£7.00

8.3. The **July payroll costs of £1,275.92** (paid by BACS transfer in July) were **NOTED**.

8.4. The **£30 of income received (Wrose Live)** in July was **NOTED**.

8.5. The **£1,500** transferred from the savings (instant access) account to the current account in July 2026 was **NOTED**.

8.6. The bank reconciliation to 31 July 2026 (as evidenced by bank statements and ledger/cash book) was **NOTED**.

8.7. The 2026/27 budget

The budget was reviewed and the transfer of £5,000 from contingency reserves to the green budget, as agreed at the previous meeting, was **NOTED**.

It was **RESOLVED** to update the CIL figure to match the actual figures on the CIL payment receipts rather than round to the nearest £5 for consistency with the new CIL report.

8.8. CIL report

It was **RESOLVED** to approve the submitted CIL report for publication on the Parish Council website.

9. (08/26) Planning

9.1. The West Yorkshire Mass Transit Spatial Development Framework Joint Development Plan Document.

It was **RESOLVED** not to make any comments on this Development Plan.

9.2. Planning applications received:

Reference	Address	Description	RESOLUTION
26/02362/HO. Response deadline 29 July. Extension requested	Grid Ref: 417028 437003 Location: 27 Kentmere Bradford West Yorkshire BD2 1NY	Proposal: Single storey rear and side extensions, side dormer extension, freestanding louvred canopy	Not to make any comment
26/02485/HOU Response deadline 4 August. Extension requested	Grid Ref: 417299 436483 Location: 23 Willowfield Crescent Bradford West Yorkshire BD2 1LJ	Proposal: Two storey side extension, single storey rear extension, single storey front extension, front porch and single storey outbuilding to front	Not to make any comment
26/02742/CLP Response deadline 25 August	Grid Ref: 416400 437162 Location: 11 Spring Hill Shipley West Yorkshire BD18 1ND	Proposal: Demolition of conservatory and construction of single storey rear extension	Not to make any comment

A short discussion was held on proposed large scale housing developments just outside the Wrose Parish Council boundary.

10. (08/26) Council events, land, open spaces and utilities.

10.1. Wrose Live 2026

A short discussion was held to review the event.

It was **NOTED** that there was now a strong and well tested delivery model. However, attendee numbers were slightly down on previous years and several other venues in the local area are now planning to offer small-scale music festivals next year. As a result, it was **RESOLVED** that the Parish Council will reflect in due course on whether to provide this event next year.

10.2. Play in the Park events

It was **RESOLVED** not to reschedule another date for the event that had been cancelled due to bad weather. It was concluded it would not be possible to advertise the new date widely enough to ensure the event provided value for money.

A short discussion took place on the provision for SEND children and the feedback on this that had been received from the event providers (BMDC). It was **RESOLVED** that no additional action was required at the current time.

It was **NOTED** that in future the provider might also have to consider extreme heat weather conditions and protocols.

10.2.1. Draft comments feedback form.

A draft comments form, created by the Clerk, was reviewed and it was **RESOLVED** to ask for this form to be distributed at the remaining events.

10.2.2. Protocol for event cancellations

Following a discussion, it was **RESOLVED** that the provider would be asked to notify Cllr Dave Jessop by phone if an event had to be cancelled so that, if possible, he could put a notice up at the park notifying the public of the cancellation. This notification would be in addition to notification to the Clerk.

10.3. The management of green spaces and planters in Wrose

The work done by Cllr Gillian Thorne and the Clerk to clear the planters and barrier baskets of dead plants and weeds was **NOTED**.

10.3.1. Extension of period of planter watering

It was **RESOLVED** to extend the watering of the planters and barrier baskets by a further 5 weeks.

10.3.2. Use of Summer planting budget

It was **RESOLVED** to consider this again at a later meeting.

10.3.3. Draft report on green spaces from Cllr Susan Hinchcliffe

It was **NOTED** that this was not yet complete.

10.4. Community garden and allotment spaces

10.4.1. Proposals from the Community Garden Working Group.

It was **NOTED** that the group had not formulated any specific proposals yet.

10.4.2. Result of investigation on limitations to adding structures to the site

Cllr Alex Ross-Shaw advised that during his lease negotiations with BMDC, no restrictions on adding structures to the site had been raised.

10.5. Purchase and installation of play equipment for Claremont Park

No further updates currently available.

10.6. Additional string lights installation

A discussion was held on potential locations for additional string lights. Previously there had been councillor interest in adding string lights to trees for year-round interest. However, concerns were raised that permanently placed lights were likely to get damaged due to the weather conditions in Wrose. It was therefore **RESOLVED** that the Clerk would investigate if lights could be hung between lampposts near Claremont Park and the parade of shops at Highfield.

11. (08/26) Wrose Parish Council

11.1. Wrose Parish Council Facebook

It was **NOTED** that the Clerk did not currently have access to this page to be able to add any information.

It was **RESOLVED** that the Clerk would investigate how other Parish Councils set up their Facebook page

11.2. The Parish Council's equality objective

The equality objective was reviewed, and it was **RESOLVED** to retain the current wording.

11.3. Councillor applications.

It was **NOTED** that an application to join Wrose Parish Council had been received and that the applicant had self-certified that they met the required eligibility criteria.

It was **RESOLVED** that the application did not need to be considered in confidence.

The applicant was present and was invited to address the Council, outlining their background and interest in joining Wrose Parish Council. It was then **RESOLVED** to co-opt Sabiya Khan to Wrose Parish Council.

The new councillor signed the declaration of acceptance in the presence of the proper officer and was welcomed into council membership.

12. (08/26) Staffing Matters

12.1. The Clerk's hours

The Clerk's hours in July 2026 were **NOTED**.

13. (08/26) Confidential items

13.1. No items were treated as confidential items.

14. (08/26) Next meeting

14.1. It was **RESOLVED** To confirm the date, time and location of the next ordinary meeting of Wrose Parish Council. As Thursday 10 September 2026 commencing at 7pm at St Cuthbert's Church, 71 Wrose Road, BD2 1LN. It was **RESOLVED** to close the meeting at 8.22pm
