



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Road, BD2 1LN on **Thursday 13 August 2026 at 7.00pm.**

The business to be transacted at this meeting is detailed below.

Signed by *Ruth Thompson*

Ruth Thompson
Clerk/RFO
6 August 2026

AGENDA

1. Chair's welcome and opening remarks.

2. Apologies

- 2.1. To receive and note apologies from councillors who are unable to attend the meeting.
- 2.2. To consider acceptance of any reasons for absence.

3. To note any Declarations of Interest

- 3.1. To note declarations of interest not already declared under the Members' Code of Conduct or the Members' Register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To consider whether to approve any dispensation requests received.

4. Public participation session

- 4.1. To receive a report from the PCSO if in attendance.
- 4.2. To receive any updates on items raised by members of the public at previous meetings and consider if any further actions are required.
- 4.3. To note, or consider, any issues raised by members of the public to the Clerk or Councillors since the last meeting.

4.4. Open public participation session.

*Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a **maximum session time of 10 minutes**.*

5. Minutes

5.1. To approve the minutes of the Ordinary Meeting of Wrose Parish Council held on 9 July 2026, as a true and accurate record of that meeting.

6. Items of a confidential nature

6.1. To consider if any remaining items on the agenda are of a confidential nature and therefore that members of the press and public be excluded from those items under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

7. Grants

7.1. To consider any grant requests or grant applications including:

7.1.1. Request to vary per child contribution to Salts Tennis Coaching.

8. Finance

8.1. To receive and approve the schedule of payments for July 2026 as listed below:

Paid to:	Description of goods/services:	Reclaimable VAT	Total Value
Alex Ross-Shaw	Clerk's phone charge – April, May, June and July 2026 at £6 each	£4	£24
Ruth Thompson Clerk	Printing paper	£1.31	£7.90
St Cuthbert's	Room hire: April, May, June 2026	None	£90.00
Pure Water Windows	Planter watering services – 5 weeks	None	£270.00

8.2. To note direct debits or automatic payments made in July

Paid to:	Description of goods/services:	Reclaimable VAT	Total Value
Information Commissioner's Office	Annual fee to ICO	None	£47.00
Yu Energy	Electricity supply to All Alone Road 1 to 30 June 2026	£0.93	£19.53
Unity Trust Bank	Account fee – 1 month	None	£7.00

- 8.3. To note **July payroll costs of £1,275.92** (paid by BACS transfer in July)
- 8.4. To note that **£30 of income was received (Wrose Live)** in July.
- 8.5. To note that **£1,500** was transferred from the savings (instant access) account to the current account in July 2026.
- 8.6. To note the bank reconciliation to 31 July 2026 (as evidenced by bank statements and ledger/cash book)
- 8.7. To note and consider the budget situation to date
- 8.8. To consider the CIL report for publication on the Parish Council website.

9. Planning

- 9.1. To consider whether to make any comments on The **West Yorkshire Mass Transit Spatial Development Framework Joint Development Plan Document**.
- 9.2. To consider the planning applications received:

Reference	Address	Description
26/02362/HO. Response deadline 29 July. Extension requested	Grid Ref: 417028 437003 Location: 27 Kentmere Bradford West Yorkshire BD2 1NY	Proposal: Single storey rear and side extensions, side dormer extension, freestanding louvred canopy
26/02485/HOU Response deadline 4 August. Extension requested	Grid Ref: 417299 436483 Location: 23 Willowfield Crescent Bradford West Yorkshire BD2 1LJ	Proposal: Two storey side extension, single storey rear extension, single storey front extension, front porch and single storey outbuilding to front
26/02742/CLP Response deadline 25 August	Grid Ref: 416400 437162 Location: 11 Spring Hill Shipley West Yorkshire BD18 1ND	Proposal: Demolition of conservatory and construction of single storey rear extension

10. Council events, land, open spaces and utilities.

- 10.1. To review Wrose Live 2026 and to consider if there are any lessons to be learned.
- 10.2. To receive any updates on Play in the Park events and consider if any actions are required at the current time including:
 - 10.2.1. Draft comments feedback form.
 - 10.2.2. Protocol for event cancellations
- 10.3. To receive any updates on the management of green spaces and planters in Wrose and to consider if any actions are required at the current time including:
 - 10.3.1. Extension of period of planter watering
 - 10.3.2. Use of Summer planting budget
 - 10.3.3. Draft report on green spaces from Cllr Susan Hinchcliffe

- 10.4. To receive any updates on the provision of a community garden and allotment spaces and to consider if any actions are required at the current time including:
- 10.4.1. Proposals from the Community Garden Working Group.
 - 10.4.2. Result of investigation on limitations to adding structures to the site
- 10.5. To receive any updates on the purchase and installation of play equipment and to consider if any actions are required at the current time.
- 10.6. To consider the locations for which the Parish Council wishes to apply to BMDC for permission to install string lights.

11. Wrose Parish Council

- 11.1. To receive updates on the Wrose Parish Council Facebook page and consider its content and management.
- 11.2. To review the Parish Council's equality objective and consider if any updates are required at the current time.
- 11.3. To consider any councillor applications.

12. Staffing Matters

- 12.1. To note the Clerk's hours in July 2026.

13. Confidential items

- 13.1. To consider any items identified as confidential not dealt with previously in the meeting.

14. Next meeting

- 14.1. To confirm the date, time and location of the next ordinary meeting of Wrose Parish Council.
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