



WROSE

PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

Notice is hereby given that an ordinary meeting of Wrose Parish Council will be held at St Cuthbert's Church, 71 Wrose Road, BD2 1LN on **Thursday 8 October 2026 at 7.00pm**.

The business to be transacted at this meeting is detailed below.

Signed by

Ruth Thompson

Clerk/RFO
1 October 2026

AGENDA

1. Chair's welcome and opening remarks.

1.1. Guest introductions

2. Apologies

- 2.1. To receive and note apologies from councillors who are unable to attend the meeting.
- 2.2. To consider acceptance of any reasons for absence.

3. To note any declarations of interest

- 3.1. To note declarations of interest not already declared under the Members' Code of Conduct or the Members' Register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
- 3.2. To consider whether to approve any dispensation requests received.

4. Public participation session

- 4.1. To receive a report from the PCSO if in attendance.
- 4.2. To receive any updates on items raised by members of the public at previous meetings and consider whether any further action is required.
- 4.3. To note, or consider, any issues raised by members of the public to the Clerk or councillors since the last meeting.

4.4. Open public participation session.

*Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a **maximum session time of 10 minutes**.*

5. Minutes

5.1. To approve the minutes of the Ordinary Meeting of Wrose Parish Council held on 10 September 2026, as a true and accurate record of that meeting.

6. Items of a confidential nature

6.1. To consider whether any remaining items on the agenda are of a confidential nature and whether members of the press and public should therefore be excluded from consideration of those items under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

7. Grants

7.1. To consider any grant requests or grant applications, including:

7.1.1. The approach to funding Wrose Carnival subject to the submission of a formal grant application.

8. Finance

8.1. To receive and approve the schedule of payments for October 2026 as listed below:

Paid to:	Description of goods/services:	Reclaimable VAT	Total Value
Ruth Thompson	Plants	None	£35.00
		None	£4.00
		£6.78	<u>£40.70</u>
	Total		<u>£79.70</u>
PKF Littlejohn	External Audit Service	£63.00	£378.00
BMDC	Play In Park Summer 26 Events	None	£3,400.00
BMDC	Tree Works	£60.00	£360.00
Pure Water Windows	Planter watering services – September 1, 8, 15, 22 and 29	None	£270.00

8.2. To note direct debits or automatic payments made in September

Paid to:	Description of goods/services:	Reclaimable VAT	Total Value
Yu Energy	Electricity supply to All Alone Road 1 to 31 August 2026	£1.10	£23.10
Unity Trust Bank	Account fee – 1 month	None	£7.00

8.3. To note **September payroll costs of £1275.92.**

8.4. To note that **£607.69 of income was received** in September.

8.5. To note that **£1,500** was transferred from the savings (instant access) account to the current account in September 2026.

8.6. To note the bank reconciliation to 30 September 2026 (as evidenced by bank statements and ledger/cash book)

8.7. To note and consider the budget situation to date

8.8. To consider the Council's aims and objectives for 2026/27 and key projects in preparation for budget setting.

8.9. 11.7. To consider the salary budget for 2026/27 in line with the financial regulations

9. Planning

9.1. To consider the proposals for changes to access at Low Ash School

9.2. To consider the planning applications received from BMDC:

Reference	Address	Description
26/03054/HOU Response deadline 30 September 2026. Extension requested	Grid Ref: 416418 436389 Location: 20 Brookwater Drive Bradford West Yorkshire BD18 1PY	Proposal: First floor rear extension. Loft conversion with 2No front dormers and second floor roof extension to rear

10. Council events, land, open spaces and utilities

10.1. To consider proposals for older children at Play in the Park events 2027.

10.2. To receive any updates on the management of green spaces and planters in Wrose and to consider if any actions are required at the current time including:

- 10.2.1. Completion of tree works at Low Ash Road
- 10.2.2. Barrier basket and planting refresh.
- 10.2.3. Job role for Environment and Green Spaces Officer

10.3. To consider the quotes for the proposed Christmas lighting including installation and storage.

10.4. To consider Wrose Parish Council's involvement in the Great Bradford Book Hunt

10.5. To consider Remembrance activities including the installation of lamppost signs

10.6. To receive any updates on the provision of play equipment by BMDC (to be funding by Wrose Parish Council).

- 10.7. To consider Christmas activities in Wrose and what support Wrose Parish Council might give.
- 10.8. To consider a response to the Shipley area office consultation on dog control and fouling.

11. Wrose Parish Council

- 11.1. To consider the report of the external auditor.
- 11.2. To consider insurance quotes and immediate payment of selected quote.
- 11.3. To consider the updated social media policy.
- 11.4. To consider adding a profile of Cllr Sabiya Khan to the Council's Facebook page.
- 11.5. To consider a response to the Bradford Council questionnaire on devolution to Town and Parish Councils.
- 11.6. To receive an update from Cllr Alex Ross-Shaw on correspondence issued on behalf of the Parish Council regarding Wrose wetlands and minimisation of anti-social use of fireworks and consider if any further actions are required.

12. Staffing matters

- 12.1. To note the Clerk's hours in September 2026.

13. Confidential items

- 13.1. To consider any other items identified as confidential and not dealt with previously in the meeting.

14. Next meeting

- 14.1. To confirm the date, time and location of the next ordinary meeting of Wrose Parish Council.
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