WROSE PARISH COUNCIL

Highcroft Youth Centre,
Snowden Road, Shipley,
Bradford BD18 1JD
clerk@wroseparishcouncil.gov.uk

You are hereby summoned to attend an ordinary meeting of Wrose Parish Council to be held at St Cuthbert's Church, 71 Wrose Road, BD2 1LN on **Thursday 12 November 2026 at 7.00pm**.

The business to be transacted at this meeting is detailed below.

Signed by
Ruth Thompson
Clerk/RFO
5 November 2026

AGENDA

1. **Chair's welcome and opening remarks.**

2. **Apologies**

2.1. To receive and note apologies from councillors who are unable to attend the meeting.
2.2. To consider acceptance of any reasons for absence
2.3. To consider whether any actions are required at the current time in relation to councillors who are absent due to illness.

3. **To note any declarations of interest**

3.1. To note declarations of interest not already declared under the Members' Code of Conduct or the Members' Register of Disclosable Pecuniary Interests in the business to be transacted at this meeting.
3.2. To consider whether to approve any dispensation requests received.

4. **Public participation session**

4.1. To receive a report from the police.

4.2. To receive a report from Mr Paul Naylor on BMDC's winter operations.

4.3. To receive any **updates on items raised** by members of the public **at previous meetings** and consider whether any further action is required.

4.4. To note, or consider, any **new issues raised** by members of the public **to the Clerk or Councillors** since the last meeting.

4.5. Open public participation session.

Members of the public and press are invited to raise any questions or issues relating to the work of the Parish Council for a ***maximum session time of 10 minutes.***

5. Minutes

5.1. To approve the minutes of the Ordinary Meeting of Wrose Parish Council held on 8 October 2026, as a true and accurate record of that meeting.

6. Items of a confidential nature

6.1. To consider whether any remaining items on the agenda are of a confidential nature and whether members of the press and public should therefore be excluded from consideration of those items under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

7. Grants

7.1. To consider any grant applications, including:
7.1.1. Wrose Carnival.

8. Finance

8.1. To receive and approve the schedule of payments for November 2026 as listed below:

Paid to:	Description of goods/services:	Reclaimable VAT	Total Value
Alex Ross-Shaw	Phone charges: August, Sept and October	£3.00	£18.00
Ruth Thompson Clerk	Printing paper Plants and compost (from remaining summer planting budget of £93.30)	£0.67 £12.00	£4.00 £74.90 £78.90
St Cuthberts	Room hire July, August, Sept Room hire Oct, Nov, December	None None	£90.00 £90.00 £180.00

8.2. To note direct debits or automatic payments made in October

Paid to:	Description of goods/services:	Reclaimable VAT	Total Value
Yu Energy	Electricity supply to All Alone Road 1 to 30 September 2026	£1.19	£24.91
Unity Trust Bank	Account fee – 1 month	None	£7.00

8.3. To note **October payroll costs of £1,588.19**.
8.4. To note the October **payment to Zurich insurance for £605.56**

8.5. To note £18,214.31 of CIL **income** was **received in** October 2026

8.6. To note that net transfers to the savings account from the current account were **£11,100** in October 2026.

8.7. To note the bank reconciliation to 31 October 2026 (as evidenced by bank statements and ledger/cash book)

8.8. To note and consider the budget situation to date

8.9. To consider the initial draft budget for 2027/28.

9. Planning

9.1. To consider whether to provide any comment on the Bradford District Local Plan.

9.2. To consider the planning applications received from BMDC:

Reference	Address	Description
26/03437/HOU Response deadline 27 October. Extension requested	Grid Ref: 416697 436762 Location: 130 Wrose Road Bradford West Yorkshire BD2 1PU	Proposal: Two storey side and rear extension reducing to single storey rear extension. Demolition of detached garage in rear garden
26/03615/HOU Response deadline 29 October. Extension requested	Grid Ref: 417063 436978 Location: 487 Kings Road Bradford West Yorkshire BD2 1ND	Proposal: Proposed single storey rear extension
26/03611/HOU Response deadline 29 October. Extension requested	Grid Ref: 416511 437106 Location: 12 Cotswold Avenue Shipley West Yorkshire BD18 1LR	Replacement of rear door with ground floor window Grid Ref: 416511 437106 Location: 12 Cotswold Avenue Shipley West Yorkshire BD18 1LR
26/03717/HOU Response deadline 4 November. Extension requested	Grid Ref: 416313 436986 Location: 9 Thornacre Crescent Shipley West Yorkshire BD18 1LA	Part two storey, part single storey side and rear extension. Extension to front porch and creation of 2 off street parking spaces
26/03371/FUL Response deadline 11 November. Extension requested	Grid Ref: 417370 436527 Location: 19 And 19A Highfield Road Idle Bradford West Yorkshire BD2 2AU	Proposal: Single storey rear extension to ground floor (No.19) to create a residential unit. Hip to gable roof enlargement and dormer windows to front and rear to serve existing first floor apartment (No19a)
26/03828/HOU Response deadline 18 November	Grid Ref: 416273 437140 Location: 27 Thornacre Road Shipley West Yorkshire BD18 1JY	Proposal: Construction of a new vehicle access with a dropped kerb, formation of a driveway, and construction of a retaining wall to accommodate the changes in ground levels

10. Council events, land, open spaces and utilities

10.1. To note and consider Christmas activities and lighting including:
- 10.1.1. An updated lighting quote
- 10.1.2. Whether the new string lights at Highfield should be removed and stored after Christmas

10.2. To consider proposals for older children at Play in the Park events 2027.

10.3. To receive updates on the management of green spaces and planters in Wrose and to consider if any actions are required at the current time including:
- 10.3.1. Maintenance of wooden planters
- 10.3.2. Winter planting budget

10.4. To receive any updates on the provision of play equipment by BMDC (to be funded by Wrose Parish Council).

10.5. To consider plans for the CIL receipt.

11. Wrose Parish Council

11.1. To consider the updated social media policy.
11.2. To consider whether to send a representative to the Windhill & Wrose Meet & Greet Breakfast Morning.

12. Staffing matters

12.1. To note the Clerk's hours in October 2026.
12.2. To consider the Clerk's hours for 2027 and holiday carry over.

13. Confidential items

13.1. To consider any other items identified as confidential and not dealt with previously in the meeting.

14. Next meeting

14.1. To confirm the date, time and location of the next ordinary meeting of Wrose Parish Council.